

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209



AGENDA FOR THE REGULAR MEETING OF THE CITY COUNCIL

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY RECLAMATION AUTHORITY

SEPTEMBER 11, 2019

6:00 P.M. - CLOSED SESSION

6:30 P.M. - OPEN SESSION

IRWINDALE CITY HALL / COUNCIL CHAMBER

CLOSED SESSION – CITY HALL CONFERENCE ROOM
REGULAR MEETING – CITY HALL COUNCIL CHAMBER

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City Council meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Chief Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL



CLOSED SESSION – 6:00 P.M.

1. Conference with Real Property Negotiator

Pursuant to California Government Code Section 54956.8

A) Property: United Rock Products Corporation Pit #3
1136 Meridian Street
APN: 8531-032-009, 8531-033-007 and 8531-034-026
Negotiating Parties: City of Irwindale & United Rock Products Corp.
Under Negotiations: Price and terms of potential acquisition
Conflict of Interest: None

2. Public Employee Performance Evaluation

Pursuant to California Government Code Section 54957

Title: City Manager

ADJOURN

OPEN SESSION – 6:30 P.M.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. INVOCATION**
- D. ROLL CALL: Councilmembers: Mark A. Breceda, Manuel R. Garcia, H. Manuel Ortiz;
Mayor Pro Tem Larry G. Burrola; Mayor Albert F. Ambriz**
- E. REPORT FROM CLOSED SESSION**
- F. CHANGES TO THE AGENDA**
- G. COUNCIL MEMBER TRAVEL REPORTS**
- H. ANNOUNCEMENTS**
- I. INTRODUCTION OF NEW EMPLOYEES/PROMOTIONS**
- J. PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS**

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Council discussion or action on such communications unless 1) the Council by majority vote finds that a catastrophe or emergency exists; or 2) the Council by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes unless such time limits are extended.

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the City Council requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

None for approval

B. Warrants/Demands/Payroll

Recommendation: Approve

C. Approve and Appropriate Funding for the Purchase of a Portable Truck Skid Hot Water Pressure Washer

Recommendation: (1) **Adopt Resolution No. 2019-45-3129** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROPRIATING FUNDS AND AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER FOR A PROTABLE TRUCK SKID HOT WATER PRESSURE WASHER"; and (2) authorize the City Manager to approve the purchase of a Portable truck Skid Hot Water Pressure Washer.

D. Claim Rejection – Melissa Guerra v. City of Irwindale

Recommendation: Reject the claim of Melissa Guerra vs. City of Irwindale and direct staff to send a standard letter of rejection.

E. Appropriate Funds and Adopt the San Gabriel Valley Council of Government Regional Coyote Management Framework and Coyote Management Implementation Plan

Recommendation: (1) **Adopt Resolution No. 2019-46-3130** entitled, "A RESOLUTION OF THE CITY COUNCIL FO THE CITY OF IRWIDNALE APPROPRIATING FUNDS AND ADOPTING THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENT REGIONAL COYOTE MANAGEMENT FRAMEWORK AND THE COYOTE MANAGEMENT IMPLEMENTATION PLAN"; and (2) authorize the City Manager to enter into a Memorandum of Agreement with the San Gabriel Valley Council of Government to provide Coyote Management Services.

2. NEW BUSINESS

A. Time Limit for Public Comment

Recommendation: Consider adopting **Resolution No. 2019-48-3132**, increasing the time limit for public comment to three minutes and establishing that the conduct of City Council meetings be governed by the most current edition of Robert's Rules of Order.

3. PUBLIC HEARINGS

4. CITY MANAGER'S REPORT

5. AGENDA ITEM REQUESTS BY COUNCIL MEMBERS

6. ADJOURN

**SUCCESSOR AGENCY TO THE IRWINDALE
COMMUNITY REDEVELOPMENT AGENCY**

A. Report from Closed Session

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Successor Agency are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

1. CONSENT CALENDAR

A. Minutes

Recommendation: Approve the following minutes:

None for approval

B. Warrants

Recommendation: Approve

2. NEW BUSINESS

3. PUBLIC HEARINGS

4. ADJOURN

RECLAMATION AUTHORITY

As required by Government Code section 54954.3, members of the City Council are also members of the Reclamation Authority, which is concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$300 for attending the Reclamation Authority meeting

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Reclamation Authority are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

1. CONSENT CALENDAR

A. Minutes

Recommendation: Approve the following minutes:

1) Regular meeting held

B. 2019 Third Quarter Mining Report of Nine SMARA Pits

Recommendation: Receive and file the report.

C. Investment Quarterly Report – June 30, 2019

Recommendation: Receive and file the Investment Quarterly Report for June 30, 2019.

2. NEW BUSINESS

3. PUBLIC HEARINGS

4. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the City Council, Irwindale Successor Agency to the Irwindale Community Redevelopment Agency, and Reclamation Authority, to be held on September 11, 2019 be posted at the City Hall, Library, and Post Office on September 5, 2019.

Laura M. Nieto, MMC

Laura M. Nieto, MMC
Chief Deputy City Clerk

CITY OF IRWINDALE
PAYROLL WARRANT REGISTER
August 2019

CC Item 1B

Payroll Batch DATE OF ISSUE 8/1/19	427-08-19, 428-08-19 DEPARTMENT	AMOUNT
	11 City Council	1,731.15
	13 City Administrative Office	40,553.96
	14 Finance Department	21,186.40
	15 Summer Youth	5,874.00
	35 Police Department	190,359.61
	40 Recreation Department	32,863.84
	42 Senior Citizens' Center	12,952.60
	44 Library	7,948.11
	51 Planning & Community Development	20,713.80
	52 Public Works - Engineering	21,897.73
	57 Public Works - Services	42,427.17
	Gross Payroll	398,508.37
	Required Deductions	(104,343.44)
	Voluntary Deductions	(12,845.69)
	Net Payroll	281,319.24

Payroll Batch DATE OF ISSUE 8/15/19	410-08-19 DEPARTMENT	AMOUNT
	11 City Council	4,938.09
	13 City Administrative Office	40,487.63
	14 Finance Department	20,311.50
	15 Summer Youth	2,556.00
	35 Police Department	178,705.62
	40 Recreation Department	37,158.08
	42 Senior Citizens' Center	13,256.17
	44 Library	7,663.90
	51 Planning & Community Development	20,752.77
	52 Public Works - Engineering	26,313.45
	57 Public Works - Services	42,416.90
	Gross Payroll	394,560.11
	Required Deductions	(102,577.14)
	Voluntary Deductions	(14,180.63)
	Net Payroll	277,802.34

Payroll Batch DATE OF ISSUE 8/29/19	424-08-19, 425-08-19 DEPARTMENT	AMOUNT
	11 City Council	1,731.15
	13 City Administrative Office	40,425.94
	14 Finance Department	19,009.05
	15 Summer Youth	-
	35 Police Department	180,618.70
	40 Recreation Department	23,211.34
	42 Senior Citizens' Center	12,849.36
	44 Library	8,396.54
	51 Planning & Community Development	20,947.61
	52 Public Works - Engineering	23,015.51
	57 Public Works - Services	43,050.82
	Gross Payroll	373,256.02
	Required Deductions	(91,014.57)
	Voluntary Deductions	(13,288.69)
	Net Payroll	268,952.76

Electronic Payments

August 2019

August 16 - 31, 2019



Reference Number	Vendor Name	Date	Amount
ACH	EDD	8/21/2019	19,539.98
ACH	Federal Tax	8/21/2019	52,874.32
ACH	ICMA	8/29/2019	210.39
ACH	PARS-PT	8/29/2019	1,264.08
ACH	PARS-FT	8/29/2019	22,039.54
ACH	Nationwide-457 Plan & Trust	8/29/2019	10,886.30
ACH	Nationwide-Roth Cotribution-457 Plan & Trust	8/29/2019	2,192.00
ACH	CalPERS	8/21/2019	66,650.75
Report Total:			175,657.36

Accounts Payable

Checks by Date - Summary by Check Number

User: imarin
Printed: 9/5/2019 5:02 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
69406	STATE001	State Of California	08/22/2019	322.00
69407	AMERIFID	American Fidelity Assurance	08/22/2019	4,872.20
69408	BOWS01	Bows and Barbells Fitness	08/22/2019	500.00
69409	BURROL07	Lorene Burrola	08/22/2019	75.00
69410	IRWIND14	Irwindale Industrial Clinic	08/22/2019	250.00
69411	JIVE01	Jive Communications, Inc.	08/22/2019	166.28
69412	LEGAL03	Legal Shield	08/22/2019	80.75
69413	LUNA05	Sheila Luna	08/22/2019	75.00
69414	MIRAND07	Arlene Miranda	08/22/2019	75.00
69415	NATION23	National Union Fire Insurance	08/22/2019	579.10
69416	NEST01	Nestle Waters North America	08/22/2019	639.91
69417	OPTUM01	OptumRx, Inc.	08/22/2019	39,690.74
69418	PADILL06	Margie Padilla	08/22/2019	75.00
69419	STANDA01	Standard Insurance Co. RV	08/22/2019	351.65
69420	STANDA03	Standard Insurance Company	08/22/2019	1,881.90
69421	STATE001	State Of California	08/22/2019	416.00
69422	SUPERI05	Superior 5	08/22/2019	75.00
69423	TEXAS01	Texas Life Insurance Co.	08/22/2019	1,488.95
69424	VALLEY09	Valley View Mutual Water Co.	08/22/2019	80.03
69425	GALVAN02	Claudia Galvan	08/27/2019	560.00
69426	PETTYC05	City of Irwindale Petty Cash	08/27/2019	430.36
69427	AMAZON	Amazon	08/29/2019	6,921.91
69428	COUNTY04	County of Los Angeles	08/29/2019	11,142.43
69429	DESIGN04	Design Concepts Consulting, Inc.	08/29/2019	7,990.00
69430	INTERS02	Interstate Batteries	08/29/2019	130.77
69431	CALIFO56	California State Disbursement Unit	08/29/2019	389.42
69432	ICEA	Irwindale City Employee Assoc.	08/29/2019	957.00
69433	LOSANG31	Los Angeles County Sheriff's Dept.	08/29/2019	45.11
69434	ALLK01	All Kinds of BBQ	08/29/2019	760.22
69435	CINGULAR	AT & T Mobility	08/29/2019	1,349.95
69436	BLINE01	B-Line Investigations, Inc	08/29/2019	2,961.27
69437	CALIFO02	California American Water	08/29/2019	12.84
69438	CONTRE05	Eva Carreon	08/29/2019	59.48
69439	CHARTE01	Charter Communications	08/29/2019	75.76
69440	CHIRINO	Gina Chirino	08/29/2019	375.00
69441	BALDWI02	City of Baldwin Park	08/29/2019	625.00
69442	DEPATI01	Jeanette DePatie	08/29/2019	270.00
69443	EDDCAS	Employment Development Dept.	08/29/2019	2,564.00
69444	ESCO01	Rose Escobedo	08/29/2019	37.00
69445	GASCOM	Gas Company, The	08/29/2019	145.87
69446	HAMM01	Clint Hammond	08/29/2019	75.00
69447	HOYEN	Noelle Hoye	08/29/2019	240.00
69448	LEO01	Tiffany Leos	08/29/2019	75.00
69449	LIEBERT	Liebert Cassidy Whitmore	08/29/2019	281.00
69450	MARQ01	Rudy Marquez	08/29/2019	75.00
69451	MEND01	Maricela Mendoza	08/29/2019	75.00
69452	MIRAND25	Blanche V. Miranda	08/29/2019	360.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
69453	PEARSO01	NCS Pearson, Inc	08/29/2019	97.50
69454	RIVERA03	Petra Rivera	08/29/2019	300.00
69455	RODR01	Cynthia Rodriguez	08/29/2019	47.00
69456	SCE02	Southern California Edison	08/29/2019	1,180.65
69457	VISION01	Vision Service Plan - (CA)	08/29/2019	4,161.43
69458	WAGONER	Pamela Wagoner	08/29/2019	360.00
69459	GENT01	Gentry General Engineering	09/11/2019	22,556.27
69460	ALCO02	Alcoa Electrical Contractor, Inc.	09/11/2019	575.00
69461	BMI01	BMI	09/11/2019	358.00
69462	CINTAS	Cintas Corporation #693	09/11/2019	110.99
69463	CPOA	CPOA	09/11/2019	500.00
69464	CUSTOM01	Custom Signs, Inc.	09/11/2019	87.60
69465	DEPTOF02	Dept. Of Animal Care/Control	09/11/2019	1,946.34
69466	ECORP01	ECORP Consulting, Inc.	09/11/2019	14,787.50
69467	FULLME01	Fullmer Construction	09/11/2019	30,000.00
69468	GARVEY	Garvey Equipment Co	09/11/2019	261.98
69469	HENKEL01	Henkels & McCoy	09/11/2019	45.00
69470	INLAND02	Inland Engineering Services	09/11/2019	8,340.00
69471	INTER01	Interwest Consulting Group	09/11/2019	3,080.00
69472	IRWIND21	Irwindale Hand Wash & Auto Detail	09/11/2019	522.75
69473	JOHNNY02	Johnny's Pool Service	09/11/2019	93.68
69474	KAZE01	Sam Kazerooni	09/11/2019	2,053.02
69475	LANDSC	Landscape Warehouse Inc.	09/11/2019	244.10
69476	OFFICE03	Office Depot	09/11/2019	522.50
69477	ORKINP	Orkin Pest Control	09/11/2019	379.05
69478	PACIFI13	Pacific Office Products	09/11/2019	219.00
69479	PLACE01	PlaceWorks, Inc.	09/11/2019	15,856.62
69480	RICOH02	Ricoh USA, Inc	09/11/2019	1,661.78
69481	RIGHT01	Right of Way, Inc.	09/11/2019	524.07
69482	MARUNA	Masataka Sakaue	09/11/2019	35.86
69483	SCFUELS	SC Fuels	09/11/2019	5,726.08
69484	SIERR01	Sierra Alloys	09/11/2019	2,117.00
69485	SIERRA02	Sierra Chrysler/Dodge/Jeep/Ram	09/11/2019	675.51
69486	SOUTH09	Southern Computer Warehouse Inc,	09/11/2019	3,243.84
69487	WALT01	Walters Wholesale Electric Co.	09/11/2019	306.23
Report Total (82 checks):				213,655.25

- ☒ City Council
☐ Successor Agency
☐ Housing Authority
☐ Reclamation Authority
☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: September 11, 2019
To: Honorable Mayor and Members of the City Council
From: William K. Tam, City Manager
Issue: Approve and Appropriate Funding for the Purchase of a Portable Truck Skid Hot Water Pressure Washer

City Manager's Recommendation:

That the City Council (1) adopt Resolution No. 2019-45-3129 entitled: "A Resolution of the City Council of the City of Irwindale Appropriating Funds and Authorizing the Issuance of a Purchase Order for a Portable Truck Skid Hot Water Pressure Washer; and (2) authorize the City Manager to approve the purchase of a Portable Truck Skid Hot Water Pressure Washer.

Background and Analysis:

The Bus Shelter Maintenance Contract Agreement with ShelterClean recently expired. Rather than go out to bid and as part of a cost savings measure, the Public Works Services Street Division now maintain the 30 Bus Shelters located in the City of Irwindale. Each bus stop is required to be pressure washed monthly. The City's current pressure washer is not able to fully clean the bus shelters, as these shelter areas are used on a daily basis and get extremely dirty. Due to the extent of the cleaning required, the purchase of a Portable Truck Skid Hot Water Pressure Washer is necessary.

The bus shelter trash and graffiti are removed weekly; however, there are instances where the graffiti is tougher to remove. This equipment will assist in removing graffiti faster and more accurately with the hot water option.

Staff received the following four informal bids for a portable truck skid unit that is oil fired, with a 225 gallon tank, a 14 hp Kohler engine, hose reel, gun/wand, nozzle, 100 feet of high pressure hose to name a few:

Vendor	Cost (not including sales tax)
Water Cannon, Inc.	\$6,699.00
Amazon	\$6,695.00 (unable to ship)
Lowe's	\$7,080.00
Industrial Products Supplier	\$7,595.00

Staff has identified Water Cannon, Inc. as the lowest bidder since Amazon is unable to ship it to our location.

Fiscal Impact:

The purchase of the Hot Water Pressure Washer can be funded entirely by Proposition A Local Return funds, which are accounted for in the City's Prop A Fund 25. There is no impact to the General Fund.

Funding for this purchase was not budgeted for in Fund 25, and therefore Staff is requesting an appropriation from the Proposition A Fund Reserves in the amount of \$7,340, which includes the bid purchase price plus sales tax.

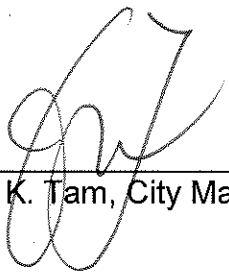
Review:

Fiscal Impact:  (Initial of CFO)

Legal Impact: Electronically Approved by City Attorney (Initial of Legal Counsel)

Prepared By: Elizabeth Rodriguez, Public Works Services Manager

Phone: (626) 430-2211



William K. Tam, City Manager

Attachment(s): (1) Resolution No. 2019-45-3129

RESOLUTION NO. 2019-45-3129

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
APPROPRIATING FUNDS AND AUTHORIZING
THE ISSUANCE OF A PURCHASE ORDER FOR A
PORTABLE TRUCK SKID HOT WATER PRESSURE WASHER**

WHEREAS, there are 30 bus shelters located in the City of Irwindale; and

WHEREAS, the Bus Shelter Maintenance Contract expired this year and the Public Works Services Street Division now maintain the Bus Shelters; and

WHEREAS, the current equipment used to wash the Bus Shelters is outdated and staff is requesting the purchase of a Portable Truck Skid Hot Water Pressure Washer to be used for the Bus Shelter Maintenance Program; and

WHEREAS, Staff received four informal bids with the lowest bidder at \$6,699 excluding sales tax; and

WHEREAS, the purchase of the Hot Water Pressure Washer can be funded entirely by Proposition A Local Return funds, which are accounted for in the City's Prop A Fund 25.

WHEREAS, funding for this purchase was not budgeted in the FY 2019/2020 Prop A Fund Budget; therefore, Staff is requesting an appropriation from the Prop A Fund reserves in the amount of \$7,340, which includes the bid purchase price plus sales tax.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. That the City Council of the City of Irwindale hereby approves an appropriation of \$7,340 for the purchase of a Portable Truck Skid Hot Water Pressure Washer from the Prop A Fund reserves.

SECTION 2. That the City Council of the City of Irwindale hereby authorizes the City Manager to enter into a purchase agreement with Water Cannon, Inc.

SECTION 3. That the Chief Deputy City Clerk shall attest to the adoption of this resolution which shall, in turn, have immediate effect.

PASSED, APPROVED and ADOPTED this 11TH day of September 2019.

Albert F. Ambriz, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2019-45-3129 duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 11th day of September 2019, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

Water Cannon, Inc.
 4300 W. Lake Mary Blvd., Units 1010-424
 Lake Mary, FL 32746-2449
 Info@WaterCannon.com
 1-800-333-9274(WASH)
 Fax Checks to: 1-888-928-9274

Fast Quote

Date	Estimate #
8/21/2019	139670

Name / Address
City of Irwindale 5050 N Irwindale Ave. Baldwin Park, CA 91706

Ship To
City of Irwindale Attn: Andrea 5050 N Irwindale Ave. Baldwin Park, CA 91706

				Rep
				CM
Qty	Item	Description	Price	Total
1	19K02	Water Cannon Black Frame Portable Pickup Truck Skid- 4 GPM at 3500 PSI- 14 HP Kohler Gas Engine- Gearbox Drive- 12V Burner- General Pump- Schedule 80 Heating Coil- Powder Coated Portable Frame with Lifting Eye and Forklift Slots- 225 Gallon Water Tank- 10 Gallon Winterization System- Designed to fit perfectly into the 6' 6" box of a pick up truck.	6,669.00	6,669.00T
1	11234	11234 - Optional EZ Start Feature - Eliminates Static Back Pressure	30.00	30.00T
1	WebFreight	Enjoy our Free Shipping within the Mainland USA when you order by phone at website prices. Visit our newest engine parts website www.gxparts.com - Spend \$35.00 and enjoy free shipping plus volume discounts.	0.00	0.00T
1	NOTE	Sandro 626-430-2233 - Pedro	0.00	0.00T
	CM	Charlie McSwain 1-800-333-9274 ext 105 or charlie@watercannon.com	0.00	0.00T

Customer E-mail
aalvarado@irwindaleca.gov

Total

Water Cannon, Inc.
 4300 W. Lake Mary Blvd., Units 1010-424
 Lake Mary, FL 32746-2449
 Info@WaterCannon.com
 1-800-333-9274(WASH)
 Fax Checks to: 1-888-928-9274

Fast Quote

Date	Estimate #
8/21/2019	139670

Name / Address
City of Irwindale 5050 N Irwindale Ave. Baldwin Park, CA 91706

Ship To
City of Irwindale Attn: Andrea 5050 N Irwindale Ave. Baldwin Park, CA 91706

				Rep
				CM
Qty	Item	Description	Price	Total
		Will be using a PO. Out-of-state sale, exempt from sales tax	0.00%	0.00

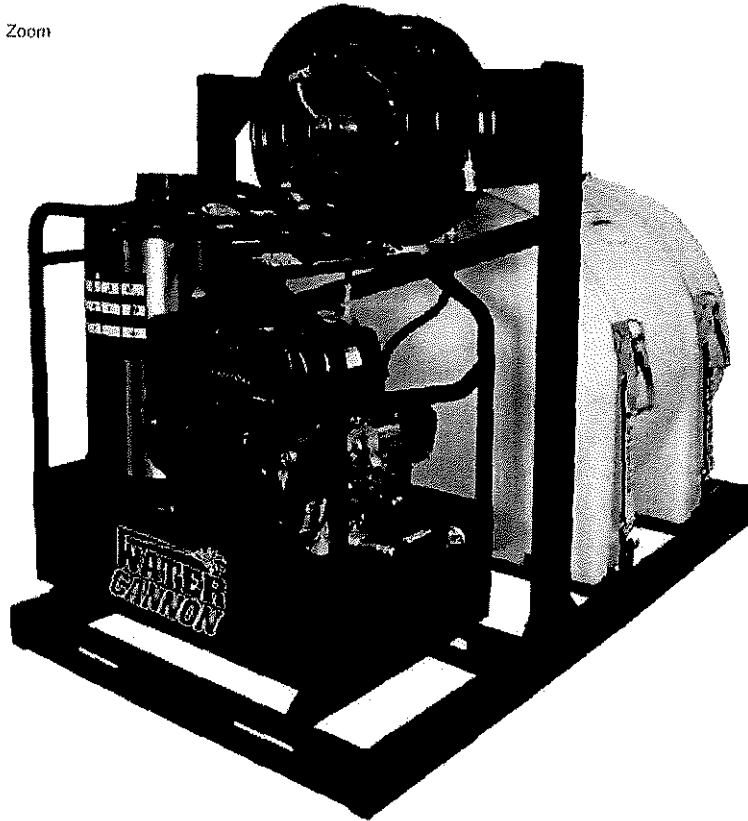
Customer E-mail
aalvarado@irwindaleca.gov

Total	\$6,699.00
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Pickup Truck Skid - 4GPM - 3500PSI - 14 Kohler - Gearbox Drive - Electric Start - 12V Burner

Zoom



By : Water Cannon
SKU : 19K02

PayPal CREDIT
Get 6 Months to pay on \$99 or more
Check out with PayPal and choose PayPal Credit.
Subject to credit review. See terms at [paypal.com](#)

Quick Specs

PSI: 3500

GPM: 4

Price Per Item

2 + \$6,535.62

Business Equipment Financing

EasyPay13: \$555.73/Month - [Click Here](#)

[EasyPay24: \\$324.78/Month - Click Here](#)

[EasyPay36: \\$229.41/Month - Click Here](#)

[See payment calculator – Click Here](#)

Regular Price: \$7,339.00**Lower Price: \$6,669.00**

Quantity: 1

[DESCRIPTION >](#) [SPECIFICATIONS >](#) [SHIPPING >](#)

DESCRIPTION

The Water Cannon Portable Skid Unit is a totally self contained system that allows for 100% portable cleaning. These modular units require minimal space and can be easily placed in Pickup Truck or Trailer Bed, Forklift slots and a lifting eye make loading this unit easy and efficient. There is also a built in winterization system which makes year round cleaning and transportation possible.

Pumps

- Heavy Duty Triplex Plunger Pumps
- Oil Bath Crankcase
- Stainless Valves
- Brass Manifold
- Gearbox Drive
- Thermo Pump Protector

Engine

- 14 hp Kohler Gasoline Engine
- Efficient
- Serviceable

Heating Coil

- Schedule 80 Pipe
- Elliptically Wound & Stretched
- No Seam Welds
- Structurally Braced to Reduce Vibration & Pipe Wear
- Sealed with a Ceramic Blanket

Wayne Bruners - 12 Volt

- Oil fired
- High Limit Over Heat Protection (\$100 option)
- On/Off Switch
- American Made

- Dependable
- Serviceable

Frame

- 2 x 4 Tube Fully Welded Steel
- Powder Coated
- Lifting Eye
- Forklift Slots
- 225 Gallon PolyWater'rank
- 10 Gallon Winterization System

Includes

- Hose Reel
- 36" Gun and Wand Assembly with Quick Couple System
- 0, 15, 25 and 40 Degree Nozzles
- 1 Soap Nozzle
- Downstream Chemical Injection System
- 100 Feet of High Pressure Hose

Options and Accessories

- Drain Cleaning/Jetter Kit
- Rotary Nozzle
- Wet Sandblast Kit
- Honda Gasoline Engine
- Battery Not Included

Warning California Proposition 65

Detectable amount of chemicals known to the State of California to cause cancer, birth defects or other reproductive harm may be found in pressure washing equipment, accessories and exhaust. For More Information Visit www.p65warnings.ca.gov

SPECIFICATIONS

Manufacturer:	Water Cannon
SKU:	19K02
PSI:	3500
GPM:	4
Drive Type:	Gearbox Drive
Powered By:	Gasoline
Cold or Hot Water:	Hot Water
Engine:	14 Kohler
Variant MPN:	EZO3504G-K-PSR

SHIPPING

Water Cannon ships via UPS with delivery to the lower 48 states of the United States. When you purchase any items from Water Cannon, we will email you a receipt with tracking information so you can track your shipment.

Currently offering FREE SHIPPING and handling on PREPAID orders over \$35.00.* This free shipping rate applies to

prepaid orders only, paid via credit card, fax checks, etc. For orders placed by phone or online that are under \$35.00, a shipping charge of \$15.30 will be applied.

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MAILING ADDRESS:

Web Master Designs LLC dba Equipment Pro
1712 Pioneer Ave.
Suite #372
Cheyenne, WY 82001-4406

PHONE: 833-400-0774

EMAIL: contact@watercannon.com

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1348 North Azusa Ave, Covina, CA 91722

1 Item | Remove 1 Item



Item # 1461328 | Model #
EZO3504GKPSR

\$7,080.00 Qty: 1 \$7,080.00

**Easy Kleen Easy Kleen
Portable Pickup Truck Skid
3500-PSI 4-Gallon-GPM Hot
Water Gas Pressure Washer
with Kohler Engine CARB**

Order Summary

Item Total \$7,080.00

Shipping FREE

Estimated Total \$7,080.00

Taxes calculated at checkout

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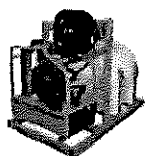
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CHAT WITH LOWE'S

Aundrea Alvarado

From: Mark Praschan <Mark.Praschan@iscsales.com>
Sent: Wednesday, August 21, 2019 6:19 AM
To: Aundrea Alvarado
Subject: RE: Web Inquiry - Quick Quote

Thanks for your patience as we confirmed put this quote together for you. Here is the information you requested.



GearBox Pressure Washer - Pickup Truck Skid Gas, Oil Fired
EZO3504G-K-PSR
Ships within 2 weeks
FREE TRUCK SHIPPING

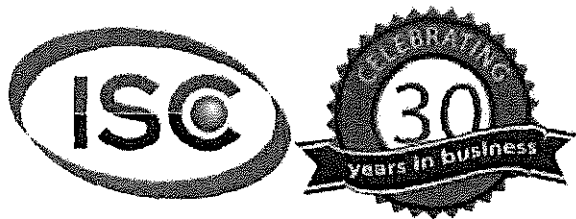
\$7,595.00

This item can be purchased using our secure online checkout. Please let us know if you have any questions.

Link: <https://iscsales.com/item/gearbox-pressure-washer-pickup-truck-skid-gas-oil-fired-ezo3504g-k-psr/>

Mark Praschan
Ecommerce Manager
ISC Sales

972-964-2700 | 4421 Tradition Trail, Plano, TX 75093
mark.praschan@iscsales.com | <https://iscsales.com>



From: ISC Sales [mailto:updates@mg.iscsales.com]
Sent: Tuesday, August 20, 2019 12:10 PM
To: ISCINFO <iscinfo@iscsales.com>
Subject: Web Inquiry - Quick Quote

A user has requested a 'Quick Quote':

Name: City of Irwindale
Email: aalvarado@irwindaleca.gov
Telephone: 6266533692

Message: I'm interested in 'GearBox Pressure Washer -- Pickup Truck Skid Gas, Oil Fired, EZO3504G-K-PSR'.

Visited URL: <https://iscsales.com/item/gearbox-pressure-washer-pickup-truck-skid-gas-oil-fired-ezo3504g-k-psi/>

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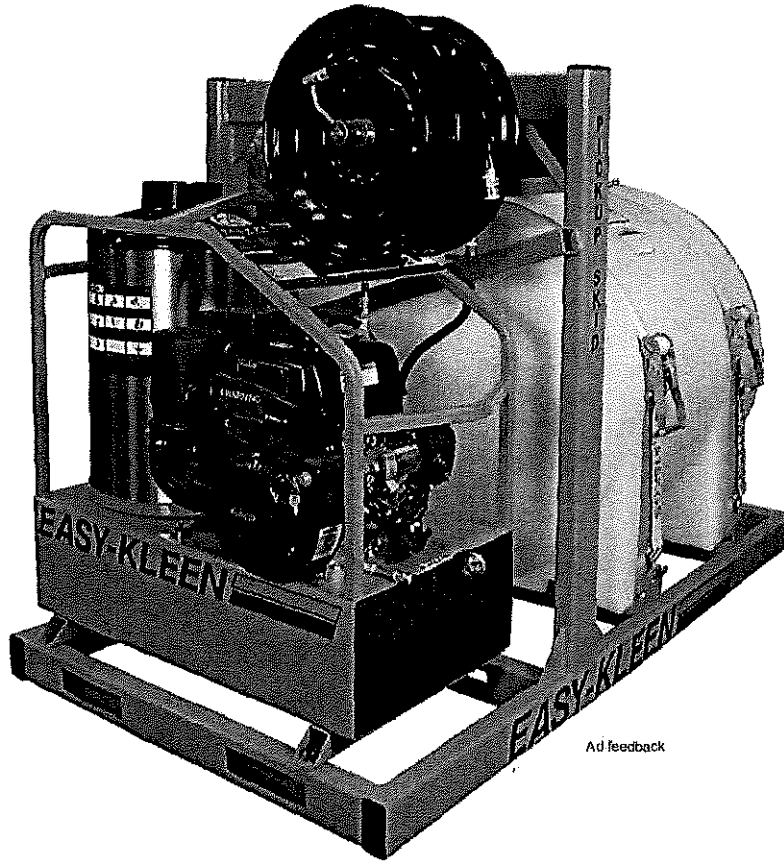
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PSI Gear-
Drive w/

EASY-KLEEN LTD.

Shipping

\$5.00 \$6,945.00
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3500 PSI - 12 Volt Oil
- 10 Gallon Poly
Duty Frame - Fully

Free shipping.

\$6,995.00

& FREE Shipping

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your selected location.Usually ships within 6 to
10 days.

Qty: 1 ▾

\$6,995.00 + Free Shipping

Add to Cart

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Pressure Systems Ltd..1-Click ordering is not available for
this item.Deliver to Baldwin Park 91706
Call/Click Style Timmers 30ft
0.065" Replacement Autofeed
Spool (8 Count)

Add to List

\$14.95

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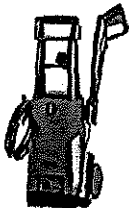
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shipping.

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Compact Power Washer
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4000 PSI (Diesel - Hot
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\$6,699.00

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Electric Pressure Washer
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PSI 1.2 GPM S...

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PRYMAX Pressure Washer
3000 PSI 1.80 GPM Car
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Hose Reel a...

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4000 PSI (Gas - Hot Water)
Pressure Washer w/ Honda
Engine ...

\$3,299.00

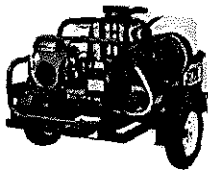
Twinkl
Wash
Pressure
Spray

\$35.9

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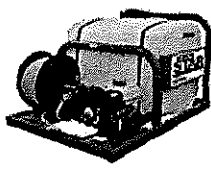
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\$7,799.99



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7
\$1,899.99



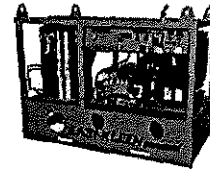
Easy-Kleen Professional 2700 PSI (Gas - Hot Water) Pressure Washer

\$2,699.00



NorthStar Electric Wet Steam and Hot Water Pressure Washer Add-on Unit - 4000 PSI, 4 GPM, ...

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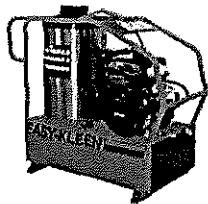
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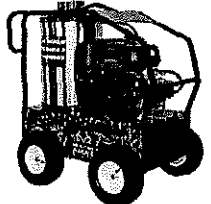
\$3,299.00

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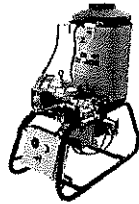
Easy-Kleen Professional 3500 PSI (Gas - Hot Water) Gear-Drive Pressure Washer (12V Burner)

\$4,199.00



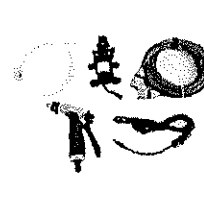
Easy-Kleen Professional 4000 PSI (Gas - Hot Water) Realtree Camo Pressure Washer w/ Electric Start

\$3,299.99



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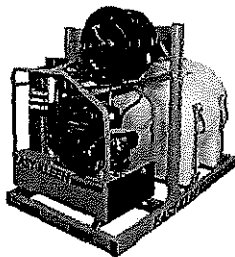
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Price

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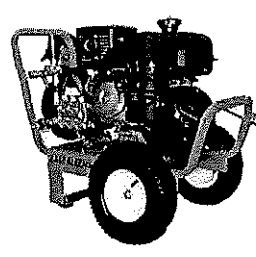


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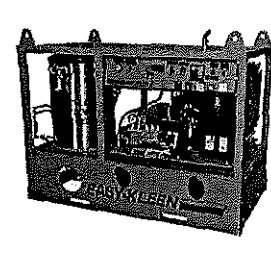


Easy-Kleen Professional 4000 PSI (Gas-Cold Water) Pressure Washer

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Easy-Kleen Bull Moose Professional 3500 PSI (Diesel - Hot Water) Belt-Drive Truck Mount Pressure Washer w Kohler Engine

Add to Cart

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8/21/2019

Amazon.com : Easy-Kleen Professional 3500 PSI (Gas - Hot Water) Gear-Drive Pressure Washer w/ Electric Start : Gateway

Shipping	FREE Shipping on orders over \$25	FREE Shipping on orders over \$25	FREE Shipping on orders over \$25	FREE Shipping on orders over \$25
Sold By	Easy-Kleen Pressure Systems Ltd.	Easy-Kleen Pressure Systems Ltd.	UnbeatableSale, Inc	Easy-Kleen Pressure Systems Ltd.
Item Dimensions	46 x 48 x 32 in	46 x 32 x 32 in	46 x 30 x 24.5 in	76 x 74 x 30 in
Item Weight	900 lbs	400 lbs	135 lbs	1,674 lbs
Power Source	gas powered	Gas Powered	Gas Powered	---

Product description

Portable Pickup Truck Skid, 4 GPM at 3000 PSI, 14 HP Kohler Gas Engine, Schedule 80 Heating Coil, 12 Volt Wayner Buner, Powder Coated Frame with lifting eye and fork lift slots, and 225 Gallon Poly Water Tank and 10 gallon winterization system. Totally self contained system. Includes 150 ft Capacity Hose Reel, 36" gun/wand assembly with quick coupler system, downstream chemical injection, 100 ft of 3/8" High Pressure Hose and five Quick Connect Nozzles.

Product information

Product Dimensions	46 x 48 x 32 inches
Item Weight	900 pounds
Shipping Weight	925 pounds (View shipping rates and policies)
Manufacturer	EASY-KLEEN PRESSURE SYSTEMS LTD.
ASIN	B01KYCZE11
Customer Reviews	Be the first to review this item 0.0 out of 5 stars
Best Sellers Rank	#1,065,508 in Patio, Lawn & Garden (See Top 100 in Patio, Lawn & Garden) #2,289 in Pressure Washers

Warranty & Support

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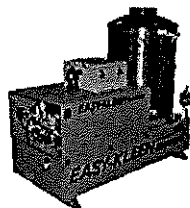
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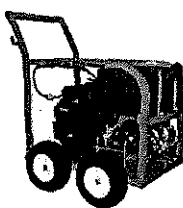
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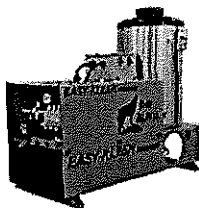
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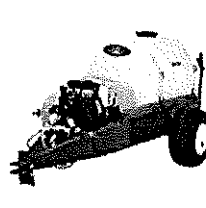
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\$6,525.00



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Washer
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Honda GC160...
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8/21/2019

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- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: September 11, 2019
To: Honorable Mayor and Members of the City Council
From: William Tam, City Manager
Issue: Rejection of Claim: Melissa Guerra vs. City of Irwindale

City Manager's Recommendation:

Reject the claim of Melissa Guerra vs. City of Irwindale and direct staff to send a standard letter of rejection.

Background and Analysis:

This claim alleges that an Irwindale Police Officer caused a collision and subsequent damages and injuries while proceeding through a red light at an intersection while responding to a call.

The claim has been reviewed by the City's claims adjuster Carl Warren & Co. The Irwindale Police Officer was traveling with lights and sirens and had already entered into the intersection wherein traffic had yielded the right of way to the police cruiser. The Claimant failed to yield the right of way to the Irwindale police cruiser and collided with it. Additionally, per California Vehicle Code 21055 & 17004.7, an emergency vehicle/driver who is authorized and traveling with lights and sirens is immune from liability for any damages that they cause. The officer was driving with due care while traveling with lights and sirens, therefore, this loss is viewed as a claim where there is no liability to the City. The traffic collision report supports this position, as it places liability as being adverse to the Claimant. For these reasons, the recommendation is to reject the claim.

Fiscal Impact:

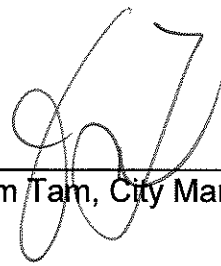
None

Review:

Fiscal Impact:  (Initial of CFO)

Legal Impact: *Electronically Approved by City Attorney* (Initial of Legal Counsel)

Prepared By / Contact: Laura Nieto, Chief Deputy City Clerk
Phone: (626) 430-2202



William Tam, City Manager

ATTACHMENTS:

Recommendation for Rejection of Claim of Melissa Guerra

August 27, 2019

TO: City of Irwindale

ATTENTION: Laura Nieto

RE: Claim	:	Guerra vs. Irwindale
Claimant	:	Melissa Eva Guerra
Member	:	City of Irwindale
Date Rec'd by Mbr	:	8/27/19
Date of Event	:	7/31/19
CW File Number	:	1998752 CBV

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION:** Send a standard rejection letter to the claimant.

Please include a Proof of Mailing with your rejection notice to the claimant. An exemplar copy of a Proof of Mailing is attached. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

CARL WARREN & CO.

Timothy M. Varon

Timothy M. Varon
Claims Supervisor

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: September 11, 2019

To: Honorable Mayor and Members of the City Council

From: William K. Tam, City Manager

Issue: Appropriate Funds and Adopt the San Gabriel Valley Council of Government Regional Coyote Management Framework and Coyote Management Implementation Plan

City Manager's Recommendation:

That the City Council (1) adopt Resolution No. 2019-46-3130 entitled: "A Resolution of the City Council of the City of Irwindale Appropriating Funds and Adopting the San Gabriel Valley Council of Government Regional Coyote Management Framework and the Coyote Management Implementation Plan; and (2) authorize the City Manager to enter into a Memorandum of Agreement with the San Gabriel Valley Council of Government to provide Coyote Management Services.

Background and Analysis:

The City of Irwindale, along with many of its neighboring cities, have been experiencing an increase number of coyotes in our civic center and residential neighborhoods. In Irwindale, this is in large part due to the increase in development of vacant land and mining pits that once were home to these coyotes.

On January 8, 2019, the San Gabriel Valley Council of Government (SGVCOG) assembled a coyote management task force to meet and discuss the feasibility of developing a regional coyote management plan for cities within the San Gabriel Valley. This plan would address the existing and rising coyote issues that many cities in the San Gabriel Valley face on a daily basis. The Coyote Management Plan from the cities of Arcadia, Montebello, Rosemead, San Gabriel, and West Covina were reviewed and used as a basis of the regional coyote management plan.

The City of Irwindale Public Works Services Manager attended and participated in several SGVCOG Coyote Management meetings over a period of five months, which consisted of SCVCOG staff, city staff, the California Department of Fish and Wildlife, California State Assemblyman Ed Chau's office, the University of California Agriculture and Natural Resources, and local Humane Society organizations. The development of two separate draft documents, the Regional Coyote Management Framework and the Coyote Management Implementation Plan, were a result of these meetings. Additionally

discussed and determined was for SCVCOG to provide this coyote management service to its member agencies. To do so, SCVCOG would have to hire a management aide that would be dedicated to this program and the cost would be \$10,000 per city. These draft documents and the cost to provide this service were finalized on May 30, 2019 and presented the City Manager's Steering Committee at its June 5th meeting. Cities interested in participating in these plans were encouraged to send letters of interest to the SGVCOG Governing Board. Twelve letters of interest, including the City of Irwindale, were submitted to the SGVCOG. On July 18, 2019, the SGVCOG Governing Board reviewed and approved the Regional Coyote Management Framework (RCMF) and the Coyote Management Implementation Plan (CMIP).

The RCMF provides guidance to cities dealing with coyotes in the San Gabriel Valley and is modeled after other successful municipal plans in Southern California. The framework encourages the use of education, behavior modification and a human/coyote reporting and responding system. The goal is to increase community knowledge and understanding of coyote behavior and how to manage and reduce human conflicts with coyotes by encouraging coyotes to naturally return to their native environment.

The CMIP was created by and for SGVCOG with assistance from many agencies. SGVCOG is now able to offer a comprehensive coyote management program to its member agencies through its approved CMIP. The program includes public outreach and education, promoting effective human-coyote conflict mitigation strategies, and supporting a robust wildlife reporting and response mechanism on behalf of participating agencies. This will be completed through town hall and community meetings; coyote management workshops and conflicts training; youth outreach and education programs; mailers and social media outreach; website and coyote incident reporting system; and a coyote reporting hotline. The cost for these services is \$10,000 per year for two years.

The City Attorney has reviewed and approved the Memorandum of Understanding.

Fiscal Impact:

Funds were not appropriated in the FY19/20 Budget for this new coyote management plan. Staff is requesting an appropriation of \$10,000 for FY 19/20 be appropriated and approve an additional \$10,000 for FY20/21.

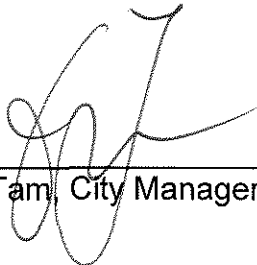
Review:

Fiscal Impact:  (Initial of CFO)

Legal Impact: Electronically Approved by City Attorney (Initial of Legal Counsel)

Prepared By/Contact: Elizabeth Rodriguez, Public Works Services Manager

Phone: (626) 430-2211



William K. Tam, City Manager

Attachment(s): (1) Regional Coyote Management Framework (RCMF)
(2) Coyote Management Implementation Plan (CMIP)
(3) Memorandum of Agreement between the San Gabriel Valley Council of Governments and the City of Irwindale for Participation of Coyote Management Implementation Plan
(4) Resolution No. 2019-46-3130

RESOLUTION NO. 2019-46-3130

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
APPROPRIATING FUNDS AND ADOPTING THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENT REGIONAL COYOTE MANAGEMENT FRAMEWORK
AND THE COYOTE MANAGEMENT IMPLEMENTATION PLAN**

WHEREAS, an increased number of coyote-human interactions are occurring more often in the San Gabriel Valley, including the City of Irwindale; and

WHEREAS, since this is a regional issue, there is a need for municipalities in the San Gabriel Valley to collectively coordinate coyote management efforts; and

WHEREAS, the San Gabriel Valley Council of Government (SGVCOG) took the lead by forming a task force to discuss existing and rising issues and draft a Regional Coyote Management Framework and Coyote Management Implementation Plan; and

WHEREAS, the Regional Coyote Management Framework is a guide that can be used by all San Gabriel Valley cities as a comprehensive regional coyote management model; and

WHEREAS, a number of cities are requesting to partner with the SGVCOG by entering into a Memorandum of Agreement to participate in the Coyote Management Implementation Plan; and

WHEREAS, the cost to participate in this program is \$10,000 per year for two (2) years for a total of \$20,000; and

WHEREAS, funding was not budgeted in the FY 2019/2020 Budget for the new coyote management plan; therefore, Staff is requesting an appropriation in the amount of \$10,000 for FY 2019/2020 and an additional \$10,000 for FY2020/2021.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. That the City Council of the City of Irwindale hereby approves an appropriation of \$10,000 for FY2019/2020 from the General Fund Reserves. The \$10,000 budget for FY2020/2021 will be included as part of the budget adoption process for next fiscal year.

SECTION 2. That the City Council of the City of Irwindale hereby adopts the San Gabriel Valley Council of Government Regional Coyote Management Framework and Coyote Management Implementation Plan.

SECTION 3. That the City Council of the City of Irwindale hereby authorizes the City Manager to enter into a Memorandum of Agreement with the San Gabriel Valley Council of Government for Participation of Coyote Management Implementation Plan.

SECTION 4. That the Chief Deputy City Clerk shall attest to the adoption of this resolution which shall, in turn, have immediate effect.

PASSED, APPROVED and ADOPTED this 11TH day of September 2019.

Albert F. Ambriz, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2019-46-3130 duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 11th day of September 2019, by the following vote:

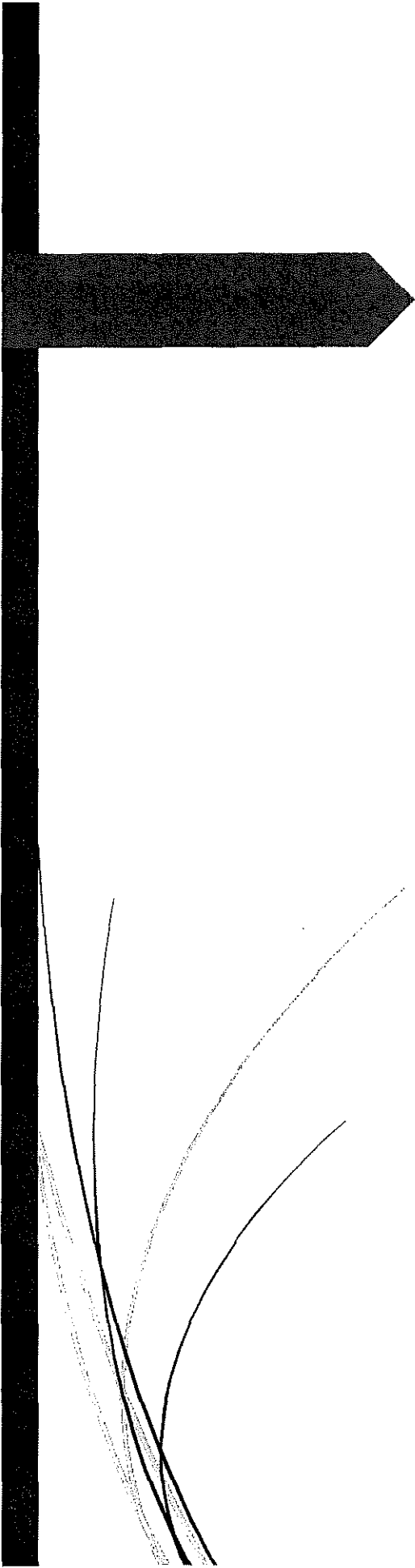
AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

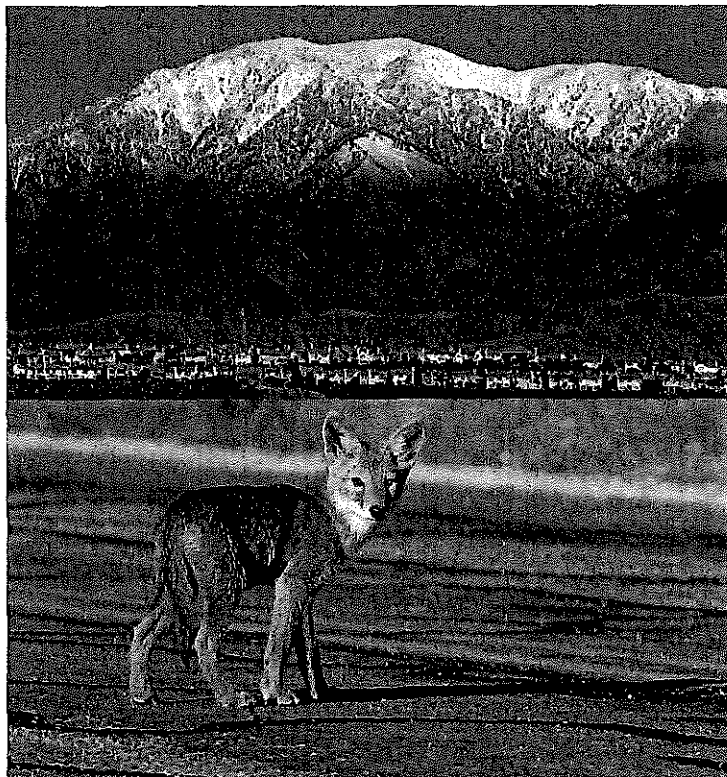
ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk



Coyote Management Implementation Plan

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS



QUESTIONS AND INQUIRIES:

ALEXANDER FUNG, MANAGEMENT ANALYST
afung@sgvcog.org

NAVNEET KAUR, MANAGEMENT ANALYST
nkaur@sgvcog.org

San Gabriel Valley Council of Governments

Coyote Management Implementation Plan

OVERVIEW

Under this implementation plan, the San Gabriel Valley Council of Governments (SGVCOG) would serve as the umbrella organization that is responsible for providing public outreach and education, promoting effective human-coyote conflict mitigation strategies, and supporting a robust wildlife reporting and response mechanism on behalf of participating cities. In this capacity, the SGVCOG would serve as a regional voice that communicates and partners with relevant stakeholders, such as the California Department of Fish and Wildlife (CDFW) and the Los Angeles County Agricultural Commissioner/Weights and Measures. For the purposes of this implementation plan, SGVCOG's services will focus primarily on coyote management efforts in areas with reported high levels of human-coyote conflicts.

This implementation plan includes three (3) types of regional coyote management services that the SGVCOG would provide for participating cities:

1. Public Outreach and Education
2. Non-Urgent Conflict Response
3. Regional Representation and Engagement

PUBLIC OUTREACH AND EDUCATION SERVICES

The public outreach and education services outlined in this section will serve to assist participating cities in providing technical guidance and support to residents regarding human-coyote conflicts, with reported human-coyote conflicts having priority, around the San Gabriel Valley region. The SGVCOG would disseminate information and resources to participating cities' residents, businesses, local community organizations, and schools through various channels, including the development and distribution of digital and electronic files.

The SGVCOG would provide the following public outreach and education services for participating cities under this implementation plan:

Town Hall and Community Meetings

The SGVCOG would partner with participating cities and external stakeholders, such as CDFW, the County of Los Angeles, elected officials, and/or the communities' respective Humane Society organizations, to host town halls and community meetings. These events provide valuable opportunity for interested residents and stakeholders to learn about regional and community coyote management efforts. These community events serve as public forums for residents to express their concerns and engage with city staff and elected officials. These forums also serve as a space for the public to increase their knowledge, awareness, and understanding of coyote behavior and how to safely co-exist with coyotes. Based on the need and availability, these town hall and community meetings would be held around once a month in different areas of the San Gabriel Valley, especially in communities with high coyote sightings. Depending on the number of participating cities in the implementation plan, SGVCOG will determine the appropriate frequency of these meetings.

Coyote Management Workshops and Conflicts Training

The SGVCOG would partner with experts from the CDFW, local Humane Society and/or Animal Services organizations, the County of Los Angeles, and/or other relevant external stakeholders to empower residents with methods to safely co-exist with wildlife. Through these partnerships, coyote management workshops would be hosted for local community groups, homeowner associations, chambers of commerce, schools, and other organizations located in the participating cities' boundaries. Specific to human-coyote conflicts, the workshops would include basic training on species-specific ecology and behavior, how to reduce/eliminate potential human-coyote conflicts, and appropriate conflict and management techniques (e.g. hazing). Topics may include:

- Basic coyote information;
- Normal/healthy vs. abnormal/unhealthy coyote behavior;
- Seasonal behavior changes;
- Appropriate responses when encountering wildlife, especially coyotes;
- Human health, public, and pet safety tips and concerns;
- Coyote attractants;
- Methods to reduce/eliminate access to attractants (e.g. exclusion, deterrence); or,
- Effective coyote hazing methods.

Based on the request of participating cities, the SGVCOG may also provide trainings to staff, residents, and local groups in participating communities to learn how to conduct yard and/or neighborhood audits to identify and reduce or eliminate coyote attractants within the area. After an audit, trained individuals may provide recommendations and resources to assist the resident or local group to eliminate the attractants or access to an attractant. A report summary would be provided outlining any recommended actions.

Trainings and workshops would be developed based on the data collected and analyzed from reported coyote activity in specific communities. These trainings and/or workshops may also be offered upon request and/or in response to specific coyote incidents. Depending on the number of participating cities in the implementation plan, SGVCOG will determine the appropriate frequency of these workshops and trainings.

Youth Outreach and Education Programs

The SGVCOG would develop a youth outreach and education program to distribute age-appropriate coyote education and safety information to local schools, youth groups, youth organizations, and family/youth events in participating cities. The outreach and education program would include distribution of coyote education kits and meetings with school officials to identify and discuss necessary human-coyote safety measures.

Mailers and Social Media Outreach

The SGVCOG would mail educational flyers to residents in communities with high reported incidence of human-coyote incidents. The San Gabriel Valley is home to a large and diverse population of two million residents across more than 30 communities in the region. To accommodate the diverse demographics of the San Gabriel Valley, educational mailers would be offered in the languages of English, traditional Chinese, and Spanish, with the flexibility of adding additional languages. Translation services

may be completed in-house or outsourced to a translation service provider. Additionally, SGVCOG would disseminate coyote information through its existing social media platforms, including hosted Twitter chats on important coyote management topics with participating cities and other agencies.

Website and Coyote Incident Reporting System

The SGVCOG would develop and maintain a website/webpage that includes coyote education, related resources, and a Coyote Incident Reporting System for the residents of participating cities. City staff from participating municipalities would direct their residents to this website to learn more about coyote management resources, how to report coyote sightings and incidents, and to obtain a digital copy of the regional coyote management plan. The Coyote Incident Reporting System would be maintained in-house and reported incidents would be accessed by the public via the reporting map. Similar to mailers, the website would be offered in the languages of English, traditional Chinese, and Spanish.

Coyote Reporting Hotline

A regional coyote reporting hotline would be established for the residents of participating cities to report coyote incidents and/or encounters in their communities. Residents would be encouraged to include their names, addresses, phone numbers, approximate time/location and description of the coyote incidents and encounters. All reported coyote encounters and sightings would be logged by the SGVCOG and shared with the participating cities and external stakeholders, including CDFW, the County of Los Angeles, local Humane Society/Animal Service organizations, and residents. Additionally, SGVCOG may mail coyote educational materials to the residents that utilize the hotline. Residents who are believed to be in imminent danger, in distress, and/or have been bitten by the coyote would be directed to the 9-1-1 emergency line.

NON-URGENT COYOTE RESPONSE SERVICES

Based on a five-tier coyote response system, the SGVCOG would be responsible for providing responses to residents that report coyote incidents and encounters. All tiers 1 and 2 reports would be responding with follow-up e-mails or phone calls that direct and provide residents with applicable resources. SGVCOG would be working with residents that report tiers 3 and 4 coyote behaviors to connect with their local Animal Services, CDFW Regional Office, and/or other preferred resources to resolve the immediate issues. For residents that report tier 5 coyote behaviors, SGVCOG would connect them to the 9-1-1 emergency line. The SGVCOG would then provide follow-up responses. All responses would include messages that encourage residents and households to attend the upcoming coyote town halls, trainings, and community meetings.

Based on the type of reported coyote behavior, staff would provide the appropriate responses in the accordance to the following table:

COYOTE BEHAVIOR	RESPONSE LEVEL	RESPONSES
Coyote heard or seen moving in public area	1	Report will be reviewed, and if appropriate, a response will be provided by e-mail or phone. SGVCOG would direct residents to available resources on normal coyote behavior.
Coyote seen resting in public area	1	Report will be reviewed, and if appropriate, a response will be provided by e-mail or phone. SGVCOG would direct residents to available resources on normal coyote behavior.

Coyote seen resting in public area with humans present	2	SGVCOG provides resources for the resident to be educated on hazing techniques and what-to-do tips. Additionally, SGVCOG would encourage the respective municipality to work with the local community to eliminate coyote attractants.
Coyote entering a yard to a home with or without pets present	2	SGVCOG provides information for the household to be educated on coyote attractants, yard audit implementation, human-coyote conflict mitigation, hazing techniques, and/or pet safety information (if applicable).
Coyote entering a yard and injuring or killing attended or unattended pet	3	SGVCOG gathers information on specific animal involved, report on circumstances, and provide information for the household to be educated on coyote attractants, yard and neighborhood audits, and pet safety information.
Coyote biting or injuring an unattended pet/pet on a leash	3	SGVCOG gathers information on specific animal involved, report on circumstances, and provide information for the household to be educated on coyote attractants, yard and neighborhood audits, and pet safety information.
Coyote following or approaching a person and pet (stalking)	3	SGVCOG provides information for the resident to be educated on hazing techniques, what-to-do tips, yard/neighborhood audits, and pet safety information. Additionally, SGVCOG will work with the respective municipality to eliminate coyote attractants in the area.
Coyote following or approaching a person without a pet (stalking)	4	SGVCOG provides information for the resident to be educated on hazing techniques, what-to-do tips, yard/neighborhood audits, and pet safety information. Additionally, SGVCOG will work with the respective municipality to eliminate coyote attractants in the area.
Coyote biting or injuring a human	5	SGVCOG informs the California Department of Fish and Wildlife. Residents will receive educational materials on coyote attractants, yard or neighborhood audits, hazing, and pet safety. Additionally, SGVCOG would work with the respective city and its neighboring cities to send out mailers, partner with external stakeholders to host trainings and workshops, conduct a community meeting/town hall, and encourage the cities in the subregion to work with community groups to eliminate coyote attractants.

REGIONAL REPRESENTATION AND ENGAGEMENT SERVICES

The SGVCOG would serve as a regional voice for participating cities to external stakeholders. This includes communicating with the following entities on regional coyote management efforts that are conducted in the San Gabriel Valley region and maintaining a close partnership with these entities:

- California Department of Fish and Wildlife;
- Los Angeles County Agricultural Commissioner / Weights and Measures;
- Pasadena Humane Society;
- San Gabriel Valley Humane Society;

- Inland Valley Humane Society;
- University of California Agriculture and Natural Resources;
- Local and state elected officials; and,
- Other relevant stakeholders.

BUDGET AND STAFF

Based on the services offered within this implementation plan, it is anticipated that SGVCOG would need to hire at least one additional full-time staff to carry out these services. The newly-hired full-time staff would report to the SGVCOG Senior Management Analyst. Aside from needing to hire additional staff, participating cities would need to anticipate other costs for the SGVCOG to deliver these services, including:

- Website development and maintenance;
- Coyote reporting hotline maintenance;
- Development, coordination, and maintenance of the Coyote Incident Reporting System;
- Creating flyers, brochures, mailers, and youth educational kits;
- Coordinating the distribution and dissemination of flyers, brochures, mailers, and youth educational kits;
- Translation services; and,
- Mileage reimbursements for staff.

Depending on the number of participating cities, city population size(s), and amount of reported activities or conflicts, the annual costs associated with these services would vary. The tables below and on the next page reflect the estimated amount of time spent and expenses incurred each year based on the number of participating cities.

ESTIMATED STAFF TIME SPENT ON DELIVERING EACH SERVICE

CATEGORY	SUMMARY OF SERVICE	STAFF TIME
Town Halls/ Community Meetings	Town halls and community meetings serve as public forums for residents to interact with city staff and elected officials to learn more about coyote management efforts.	15%
Coyote Management Workshops / Conflict Trainings	Workshops would be held with experts from external stakeholders for local community groups, homeowner associations, chambers of commerce, schools, and other organizations that are located in the participating cities' boundaries. Trainings would be offered based on reported activity data and/or at the requests of community groups. Trainings may include how to conduct yard and neighborhood audits to help residents eliminate coyote attractants within the area.	15%

Non-Urgent Coyote Response	The SGVCOG may provide direct responses to residents that report tiers 1 and 2 coyote behaviors, as appropriate. Additionally, the SGVCOG would provide follow-up responses to residents that report tiers 3, 4, and 5 coyote behaviors.	10%
Mailers and Social Media Outreach	Coyote educational flyers would be mailed to residents in communities with high levels of reported coyote incidents, encounters, and/or conflicts. Additionally, SGVCOG would publicize and disseminate relevant coyote information through its existing social media platforms and work with cities to spread information via their existing social media channels and websites.	20%
Regional Representation and Engagement	The SGVCOG would serve as a regional voice for participating cities to external stakeholders, agencies, and the public, including communicating with regional entities on coyote management efforts.	15%
Youth Outreach and Education Program	The SGVCOG would develop and/or distribute age-appropriate coyote education and safety information to schools in participating cities.	5%
Website / Coyote Incident Reporting System	A website would be developed and maintained that includes coyote education and reporting tools for the residents from participating cities. City staff would direct their residents to visit this website to learn more about coyote management resources, report coyote sightings, and obtain a digital copy of the regional coyote management plan.	15%
Coyote Reporting Hotline	A regional coyote reporting hotline would be established for the residents of participating cities to report coyote sightings in their communities. All reported coyote encounters and sightings would be logged by SGVCOG staff and shared with the participating cities.	5%

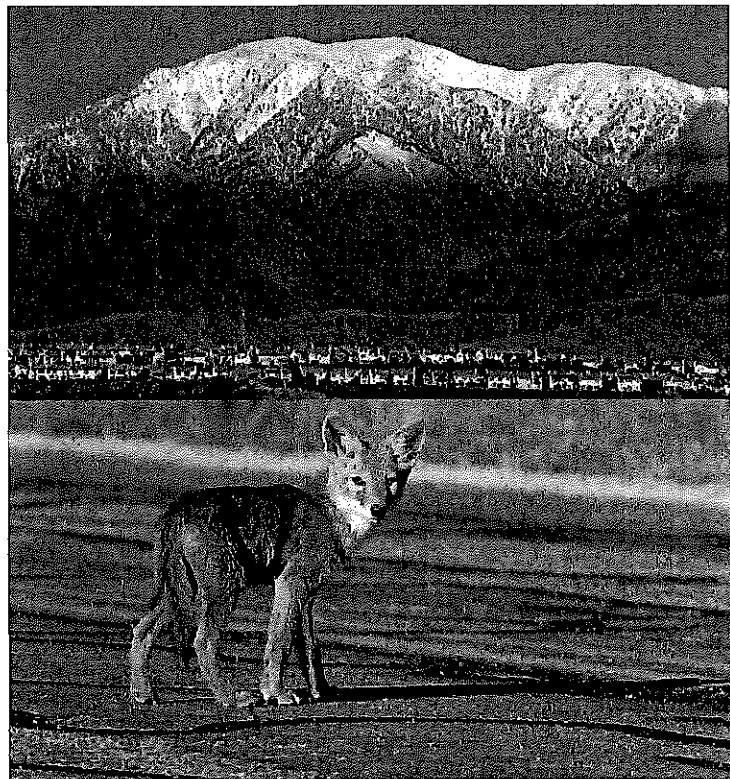
*Staff time for each category may fluctuate from year 1 to year 2.

ANNUAL COSTS FOR VARIOUS NUMBERS OF PARTICIPATING CITIES

Category of Expenses	10 or More Cities	Additional Comments
STAFFING		
Full-time Management Analyst	\$80,000	Taxes and benefits included.
Mileage Reimbursement	\$3,000	Expenses incurred from travel. Mileage reimbursement is calculated at \$0.58/mile. It is expected that the full-time staff will incur around \$200 to \$250 of mileage reimbursement expenses every month.
Additional Staff Support and Expenses	\$5,000	This category includes costs of the additional staff time from the SGVCOG to supervise the newly-hired staff. This pool of funds also serves as a discretionary fund. Oversight of the coyote management full-time staff is calculated at \$37.04/hour. It is expected that the annual oversight cost of the full-time staff member to be around \$4,000/year.
EXPENSES		
Website, Hotline, and Marketing Materials	\$6,500	Expenses for designing, printing, or ordering flyers, brochures, mailers, and giveaways. This category would also include expenses incurred from creating and maintaining the website and hotline.
Translation Services	\$5,500	Expenses incurred from outsourcing translation services that cannot be completed in-house. Currently, SGVCOG has the capability of translating materials to traditional and simplified Chinese. Translation is calculated at \$1/minute for both hotline and marketing material translation services based on existing quotes. Translating a typical two-sided brochure in one language costs about \$500. It is expected that the SGVCOG will be outsourcing translation services for the languages of Korean, Spanish, and Vietnamese.
TOTAL EXPENSE PER YEAR:	\$100,000.00	
TOTAL EXPENSE PER YEAR PER CITY:	\$10,000.00*	

*SGVCOG is proposing a minimum of a 2-year MOU to allow for proper staffing for this implementation plan.

**Regional Coyote
Management
Framework (RCMF)
SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS**



CONTACT INFORMATION:

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afung@sgvcog.org

Navneet Kaur, Management Analyst
nkaur@sgvcog.org

DISCLAIMER

On Thursday, July 18, 2019, the SGVCOG Governing Board adopted the Regional Coyote Management Framework as a comprehensive regional coyote management model for all San Gabriel Valley cities. The strategies listed within this framework are based on balancing respect and protection of wildlife without compromising public safety. This document serves as a framework that individual cities can modify and adopt based on their needs and interests; however, languages of individual San Gabriel Valley cities' Coyote Management Plans should generally be consistent with this document if possible.

ACKNOWLEDGEMENTS

The San Gabriel Valley Council of Governments owes a debt of gratitude to the many agencies, entities, experts, and individuals who helped transform this project from an idea to a reality. We appreciate all of the support we have received from the California Department of Fish and Wildlife, the County of Los Angeles, the Office of Assemblymember Ed Chau, the University of California Agriculture and Natural Resources, the San Gabriel Valley Humane Society, the Pasadena Humane Society, and the Inland Valley Humane Society, as well as the generous support from the Cities of Arcadia, Bradbury, Covina, Rosemead, and San Marino. Furthermore, we would like to thank the following municipalities for serving on the SGVCOG Coyote Management Task Force and providing feedback on the development of this document:

City of Alhambra
City of Arcadia
City of Bradbury
City of Covina
City of Diamond Bar
City of Industry
City of Irwindale
City of La Cañada Flintridge
City of Monrovia
City of Monterey Park
City of Rosemead
City of San Dimas
City of San Gabriel
City of San Marino
City of South El Monte
City of South Pasadena
City of Temple City
City of Walnut
County of Los Angeles
State of California

SECTION 1: INTRODUCTION

The goal of the **San Gabriel Valley Regional Coyote Management Framework (RCMF)** is to discourage the habituation of coyotes in an urban environment by using education, behavior modification, and a robust human/coyote reporting and responding system. The recommended actions in this RCMF are designed to increase communities' knowledge and understanding of how coyotes behave and to make clear how such behavior can be managed or reduced to eliminate human conflicts with coyotes. The ultimate goal of coyote behavior modification is to encourage the natural relocation of coyotes to their native environment.

The overall intent of this framework is to provide guidance for dealing with coyotes in the San Gabriel Valley region. This framework has also been modeled after plans that were successfully utilized by other municipalities in Southern California. This RCMF does not supersede federal, state, county, and city regulations and policies. Additionally, this framework does not apply to San Gabriel Valley residents, businesses, or homeowner associations in pursuit of their legal rights in dealing with coyotes.

As recommended by the California Department of Fish and Wildlife (CDFW), the RCMF is guided by the following principles:

- Human safety is a priority in managing human-coyote interactions.
- Coyotes serve an important role in San Gabriel Valley's ecosystems by helping to control rodent populations.
- Preventive practices are crucial to minimizing potential interactions and encounters with coyotes.
- Solutions for coyote conflicts must address both problematic coyote behaviors and the human behaviors that invite them.
- Non-selective coyote removal programs are ineffective for reducing coyote population sizes or preventing human-coyote conflicts in the long run.
- Regionwide programs that involve residents can improve coexistence among humans, coyotes, and pets.

SECTION 2: COYOTE MANAGEMENT STRATEGY

The strategy for managing coyotes is based on balancing respect and protection of wildlife without compromising public safety. The main strategy is a multi-focused approach consisting of public education, enforcement, and reporting.

PUBLIC EDUCATION

Coyote awareness education is critical for residents to make informed decisions regarding their safety, properties, and pets by decreasing attractants, reshaping coyote behavior, and creating reasonable expectations of normal coyote behavior. Dissemination of information to residents, businesses, and schools will be accomplished through the use of the cities' websites, newsletters, social media, press releases, town halls, community meetings, coyote management workshops, and other direct and indirect public outreach campaigns.

Learning how to properly and effectively respond to a coyote encounter empowers residents and supports reshaping undesired coyote behavior. The public should understand what normal coyote behavior is when living in close proximity with coyotes. For example, vocalization (coyote calls) is a normal and acceptable behavior that does not indicate aggression.

It is recommended for cities and member agencies to host town hall meetings, trainings, and provide youth education workshops in communities with high human-coyote interactions. Cities are also encouraged to mail information regarding coyotes to educate the residents and households residing in areas with high coyote sightings. Mailers and social media postings should be offered in English and other languages that are widely spoken by local residents.

ENFORCEMENT

The act of feeding wildlife is known to lead to an increase in wildlife activity. Feeding can attract coyotes and their prey to an area leading to an increased likelihood of creating habituated coyotes and resulting in increases in coyote-human interactions. California law prohibits feeding wildlife, including coyotes. SGVCOG recommends all member agencies to strictly enforce the State law pertaining to this activity. Cities and counties should adopt ordinances that discourage the intentional or unintentional feeding of wildlife. Please see Appendix A for the draft of a sample ordinance from the City of Davis, California.

REPORTING

A five-tier safety response plan has been developed by the SGVCOG to provide a mechanism for identifying and classifying different levels of human-coyote interactions for member agencies. This response plan serves as a regional approach to identify different types of coyote behaviors. However, cities are encouraged to adapt and adjust SGVCOG's response plan or develop a plan that is more suitable to the individual cities' needs; however, levels of coyote behavior and response actions should be consistent with SGVCOG's response plan. It is also important to note that several SGVCOG member agencies already have their own response plans in place. For the cities' reference, Appendix B showcases a list of SGVCOG's member agencies with adopted coyote management plans. Additionally, Appendix C showcases the SGVCOG's five-tier response system, City of West Covina's adopted four-tier colored response system, and City of San Gabriel's adopted coyote behavior classification system.

SECTION 3: COYOTE ATTRACTANTS

While attacks on humans are extremely rare, urban landscape development, intentional and unintentional feeding, pet-related incidents, and media attention have led some residents to fear coyotes. It is important to note that attacks on free-roaming and unattended small pets are normal coyote behavior and do not necessarily indicate a danger for humans. Coyotes usually become habituated when they learn and associate people and/or neighborhoods with sources of food.

Residents may reinforce this behavior by acting inappropriately when they see a coyote. Steps must be taken to address safety concerns and misconceptions and to ensure appropriate responses to potential threats to human safety. It is important to keep in mind that coyotes have been in and around the San Gabriel Valley and other parts of Southern California since thousands of years ago.

Coyotes are drawn to urban and suburban areas for the following reasons:

FOOD – Urban areas provide a bounty of natural food choices for coyotes that primarily eat rodents. However, coyotes can be further attracted into suburban neighborhoods by human-associated food, such as pet food, unsecured compost or trash, and fallen fruit in parks and yards. Intentional and unintentional feeding can lead coyotes to associate humans with sources of food, which can result in negative and aggressive interactions among coyotes, people, and pets.

To reduce food attractants in urban and suburban area, residents should be educated to:

- Never hand-feed or otherwise deliberately feed a coyote.
- Avoid feeding pets outside and remove sources of pet food and water in outdoor settings. If feeding pets outside is necessary, remove the feeding bowl and any leftover food promptly.
- Never compost any meat or dairy products unless the compost is fully secured.
- Maintain good housekeeping, such as regularly raking areas around bird feeders, to help discourage coyote activity near residences.
- Remove fallen fruit from the ground.
- Keep trash in high-quality containers with tight-fitting lids.
- Only place trash bins curbside during the morning of trash collection. If left out overnight, trash bins are more likely to be tipped over and broken into by coyotes. If necessary, purchase secured trash containers.
- Seal food waste, such as meat scraps or leftover pet food, before discarding the waste into trash bins.

WATER – Urban areas provide a year-round supply of water in the form of stormwater impoundments and channels, artificial lakes, irrigation, swimming pools, and pet water dishes, which support both coyotes and their prey. In dry conditions, water can be as alluring as food. Residents should remove outdoor water bowls/cans and secure fountains, pools, and jacuzzis.

SHELTER – Parks, greenbelts, open spaces, sumps, golf courses, buildings, sheds, decks, and crawl spaces increase the amount and variability of cover for coyotes. They allow coyotes to safely and easily remain close to residents, pets, homes, and businesses without detection. Coyotes may take advantage of available

spaces under sheds or decks for use as a den, thereby bringing them into close contact with residents and pets.

UNATTENDED PETS – Coyotes primarily eat small mammals, such as mice and rats; however, they will also prey on slightly larger mammals such as rabbits and groundhogs. Animals that are approximately the same size as a groundhog or rabbit, especially unattended outdoor cats and small dogs, may attract coyotes into neighborhoods.

- The best way to minimize risk to pets from coyotes (and the other dangers of outdoor life such as cars, disease, and other wildlife) is to keep small pets indoors, only let them outside in a secured enclosure, or when they are accompanied by a person and under the control of a leash and harness that is less than six feet long.
- It is important to either keep dogs on a leash that is six feet long or shorter when outdoors or to stay within six feet of them when outside. Coyotes may view a dog on a leash longer than six feet as an unattended pet. Attacks on free-roaming small cats or dogs are normal coyote behavior and do not indicate a danger for humans. A free-roaming pet is considered as an unattended domestic pet outside of its enclosed yard or area.
- Although attacks on larger dogs are rare, coyotes may often attack a large dog when they feel that their territory is threatened. This generally occurs during the coyote breeding season, which takes place from January through March. During this time, it is especially important to not leave dogs outside unattended and to keep them on leashes (six feet long or less) when in public areas.

FERAL CATS – While residents who feed feral cats are often concerned that coyotes might prey on the cats, the act of feeding feral cats may cause more harm than good, as coyotes often frequent these locations. Resident should not feed feral cats to avoid attracting coyotes into their neighborhoods. Although it can be difficult for residents to protect feral cats from coyotes, the following tips can be helpful:

- Do not feed feral cats.
- If feral cats frequent your neighborhood, please contact your local Animal Services agency.
- Haze coyotes seen near feral cat locations. Making coyotes feel uncomfortable will encourage them to stay out of the area. See Appendix D for a list of effective hazing strategies.

Other domestic animals kept outside, such as rabbits and chickens, may also be viewed as prey by coyotes. Protect outdoor animals from coyotes and other predators with protective fencing and sturdy cages.

Residents are encouraged to use the Yard Audit Checklist (Appendix E) as a tool to help recognize and remove attractants in their yards and neighborhoods

SECTION 4: HAZING AND BEHAVIOR CHANGE

Some coyotes have become too comfortable in the close proximity of residents. To safely coexist, residents must modify their behavior to shape coyote behavior. Habituated coyote behavior needs to be reshaped to encourage coyotes to avoid contact with residents and pets.

Hazing, also known as “fear conditioning” or “scaring,” is the process that facilitates this change and is, by necessity, a community response to negative encounters with coyotes. The more an individual animal is hazed, the more effective hazing is in changing coyote behavior.

Hazing employs immediate use of deterrents to move an animal out of an area or discourage an undesirable behavior or activity. Deterrents include loud noises, spraying water, bright lights, throwing objects, waving arms, and shouting. Hazing can help maintain a coyote’s fear of humans and discourage them from neighborhoods, such as backyards and play areas.

Hazing is not intended to harm or damage animals, humans or property, but to change the coyote’s behavior. A coyote, similar to a dog, will not know that the behavior it is engaging in is unwanted unless some type of message is sent and reinforced repeatedly. Behavioral change also involves human activities such as identifying and removing attractants and protecting pets responsibly. If a human sees a coyote in an urban area and does not respond in any way, a message opposite of hazing is conveyed to the coyote. Please see Appendix D for a list of effective hazing strategies.

GOALS OF HAZING

It is not economically and ecologically efficient to eradicate coyotes from the urban ecosystem. Hazing is part of a long-term plan to create safe and acceptable living situations, increase understanding of coyote behavior and reduce conflict between coyotes and people. Goals of hazing include:

1. To reshape coyote behavior to avoid human contact in an urban setting. Human behavior can shape animal behavior, in either a negative or positive manner. People living in close proximity to coyotes can remove coyote attractants, identify potentially dangerous situations for their pets and themselves, and respond in a manner designed to change coyote behavior.
2. To provide residents information and tools to actively engage in reshaping coyote behavior and to support feeling safe in their parks and neighborhoods. This can be accomplished by teaching residents effective and appropriate hazing techniques.
3. To model hazing behavior and share accurate information about coyotes among other residents, friends, and family.
4. Monitor hazing to assess its effectiveness and determine if further action or more aggressive hazing is needed.
5. Develop long-term community-based hazing programs.

TRAINING PROGRAM

SGVCOG encourages member agencies to partner with experts from CDFW, local Humane Society and/or Animal Services organizations, the County of Los Angeles, and/or other relevant external stakeholders to empower residents with methods to safely co-exist with wildlife. Specific to human-coyote conflicts, the workshops should include basic training on species-specific ecology and behavior, strategies to

reduce/eliminate potential human-coyote conflicts, and appropriate conflict and management techniques (e.g. hazing).

Topics may include:

- Basic coyote information;
- Normal/healthy vs. abnormal/unhealthy coyote behavior;
- Seasonal behavior changes;
- Appropriate responses when encountering wildlife, especially coyotes;
- Human health, public, and pet safety tips and concerns;
- Coyote attractants;
- Methods to reduce/eliminate access to attractants (e.g. exclusion, deterrence); or,
- Effective coyote hazing methods.

Additionally, Cities and counties should also promote CDFW's Wildlife Watch Program. This program is a multi-agency partnership initiative that provides support and training to local governments and community groups to help them design and implement their own nuisance wildlife action plans. More information regarding the Wildlife Watch Program can be found on <https://www.wildlife.ca.gov/wildlife-watch>.

Individuals and groups that are interested in participating in a hazing training program can contact their local Humane Society for a list of upcoming sessions:

- Pasadena Humane Society: (626) 792-7151
- Inland Valley Humane Society: (909) 623-9777
- San Gabriel Valley Humane Society: (626) 286-1159

SECTION 5: ENFORCEMENT

The act of feeding wildlife can attract coyotes and their prey to an area, leading to an increased likelihood of creating habituated coyotes and increased coyote-human interactions. California law prohibits feeding wildlife and local police departments will strictly enforce applicable state statutes pertaining to this activity. Cities and counties are encouraged to adopt ordinances that further discourage residents from feeding wildlife. Please see Appendix A for a sample draft ordinance from the City of Davis, California.

The following are some of the applicable regulations that may be utilized as enforcement tools to discourage coyotes from proliferating in urbanized San Gabriel Valley:

CALIFORNIA CODE OF REGULATIONS TITLE 14. SECTION 251.1. HARASSMENT OF ANIMALS

Except as otherwise authorized in these regulations or in the Fish and Game Code, no person shall harass, herd, or drive any game nongame bird or mammal or furbearing mammal. For the purposes of this section, harass is defined as an intentional act which disrupts an animal's normal behavior patterns, which includes, but is not limited to, breeding, feeding, or sheltering.

LOS ANGELES COUNTY CODE TITLE 10. SECTION 10.84.010. PROVIDING FOOD FOR CERTAIN RODENTS OR PREDATOR ANIMALS PROHIBITED

It is unlawful to feed a nondomesticated rodent or nondomesticated mammalian predator as defined in this section, unless:

- The person is the owner of the animal and the animal is kept in accordance with the requirements of the State Department of Fish and Wildlife; or
- After notifying the responsible agency to pick up the animal, the person provides food to a trapped or injured animal.

For purposes of this chapter:

1. "Rodent" includes ground squirrels;
2. "Mammalian predators" include coyotes, raccoons, foxes, and opossums.

A violation of this section is a misdemeanor.

SECTION 6: SAFETY RESPONSE PLAN

A tiered response plan identifies and classifies levels of human and coyote interactions. SGVCOG recommends member agencies to adopt the 5-tier coyote response plan that is showcased below and in Appendix C.

COYOTE BEHAVIOR	RESPONSE LEVEL	RESPONSES
Coyote heard or seen moving in public area	1	Sighting report will be reviewed, and if appropriate, a response will be provided by e-mail or phone. The City would direct residents to available resources on normal coyote behavior.
Coyote seen resting in public area	1	Sighting report will be reviewed, and if appropriate, a response will be provided by e-mail or phone. The City would direct residents to available resources on normal coyote behavior.
Coyote seen resting in public area with humans present	2	The City provides resources for the resident to be educated on hazing techniques and what-to-do tips. Additionally, the City would encourage the respective municipality to work with the local community to eliminate coyote attractants.
Coyote entering a yard to a home with or without pets present	2	The City provides information for the household to be educated on coyote attractants, yard audit implementation, human-coyote conflict mitigation, hazing techniques, and/or pet safety information (if applicable).
Coyote entering a yard and injuring or killing attended or unattended pet	3	The City gathers information on specific animal involved, report on circumstances, and provide information for the household to be educated on coyote attractants, yard and neighborhood audits, and pet safety information.

Coyote biting or injuring an unattended pet/pet on a leash	3	The City gathers information on specific animal involved, report on circumstances, and provide information for the household to be educated on coyote attractants, yard and neighborhood audits, and pet safety information.
Coyote following or approaching a person and pet (stalking)	3	The City provides information for the resident to be educated on hazing techniques, what-to-do tips, yard/neighborhood audits, and pet safety information. Additionally, the City will work with the residents to eliminate coyote attractants in the area.
Coyote following or approaching a person without a pet (stalking)	4	The City provides information for the resident to be educated on hazing techniques, what-to-do tips, yard/neighborhood audits, and pet safety information. Additionally, the City will work with residents and local groups to eliminate coyote attractants in the area.
Coyote biting or injuring a human	5	The City informs the California Department of Fish and Wildlife. Residents will receive educational materials on coyote attractants, yard or neighborhood audits, hazing, and pet safety. Additionally, the City would work with the respective Humane Society, the County of Los Angeles, CDFW, elected officials, and its neighboring cities to send out mailers, partner with external stakeholders to host trainings and workshops, conduct a community meeting/town hall, and encourage the cities in the subregion to work with community groups to eliminate coyote attractants.

Cities are encouraged to modify SGVCOG's response plan to cater to the needs of their own communities; however, the levels of coyote behavior and response actions should be consistent with SGVCOG's response plan. Appendix C also showcases two other types of tiered response plans that SGVCOG member agencies utilize in their individual coyote management plans as a reference.

If a human is attacked and physically injured by a coyote, cities and counties will work with the CDFW, which will be the lead investigating agency to thoroughly investigate the incident, to identify and remove the responsible coyote. As a last resort, lethal removal will also be considered if there is a public safety issue with a coyote threatening residents—only after a thorough investigation and identification of the offending coyote.

If there is an immediate public safety issue, such as a coyote threatening residents in an area frequented by people, the local police department will respond. Since coyotes are considered as "non-game wildlife," any resident or homeowners' association can, at their own expense, initiate action to protect themselves and their private property from coyote attacks within the limits of the law regarding trapping and hunting.

SECTION 7: COYOTE REPORTING

SGVCOG encourages residents to report coyote sightings to the University of California Coyote Cacher© at <https://ucanr.edu/sites/CoyoteCacher/>. This will allow SGVCOG and its member agencies to identify potential trouble areas where coyotes are frequently sighted and allow the member agencies to focus resources where they are needed most. There are several options to choose from and San Gabriel Valley residents are encouraged to use the tool that works best for them. Please keep in mind that these are only coyote reporting tools. Depending on the submission format, residents may receive acknowledgement of their submissions.

University of California Coyote Cacher©

This tool is accessible by members of the public from a computer or mobile device. It provides a repository for reported coyote activity, real-time alerts to stay abreast of reported activities, and GIS mapping by zip code. Residents may view coyote encounters in the San Gabriel Valley region by visiting https://ucanr.edu/sites/CoyoteCacher/Story_Map/. Residents can also report a coyote encounter to the UC Coyote Cacher through the link on the website or by submitting a request at <https://geodata.ucanr.edu/coyoteCacher/form/>.

State and Local Enforcement Agencies

Coyote bites, injured or ill coyotes, or coyotes that pose a threat to the public should be reported to the 9-1-1 emergency line. Coyote bites can be extremely hazardous to human health. If a resident has been bitten by a coyote, please direct the injured resident to seek medical attention immediately. A police report may be taken to document the incident. All animal bites to humans are legally reportable in Los Angeles County except for rodent and rabbit bites. For more information, please visit the County of Los Angeles Public Health Department website at <http://publichealth.lacounty.gov/vet/biteintro.htm>.

APPENDIX A: SAMPLE DRAFT ORDINANCE TO PROHIBIT THE FEEDING OF WILDLIFE
(City of Davis, California)

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAVIS ADDING
ARTICLE 5.05 TO CHAPTER 5 OF THE DAVIS MUNICIPAL CODE TO PROHIBIT
THE FEEDING OF CERTAIN WILDLIFE**

WHEREAS, the City of Davis ("City") is a city organized under the laws of the State of California, with a duty and interest in protecting the public health, safety and welfare within the City; and

WHEREAS, the feeding of wildlife can lead to negative impacts on animals, people and the environment; and

WHEREAS, feeding wildlife can lead to aggressive behavior towards humans, which presents health and safety concerns for residents and visitors of the City; and

WHEREAS, feeding wildlife can artificially support the growth and carrying capacity of urban wildlife populations, compromising wildlife health and increasing human exposure to and conflict with wildlife; and

WHEREAS, feeding wildlife can cause certain species to localize activity in the vicinity of the food source, thus increasing associated negative impacts on property owners and/ or individuals within those neighborhoods; and

WHEREAS, Section 251.1 of Title 14 of the California Code of Regulations prohibits the harassment of any game or nongame bird or mammal or furbearing mammal, expressly including intentional acts such as feeding that disrupt the animal's natural foraging behavior; and

WHEREAS, an ordinance prohibiting the intentional and negligent feeding of certain types of wildlife, as defined, and further specifying types of permissible and prohibited conduct regarding interaction with wildlife in the City, is consistent with the City's long-standing commitment to protect and conserve biological resources and public safety.

NOW, THEREFORE, the City Council of the City of Davis does ordain as follows:

SECTION 1. Recitals. The City Council hereby adopts the recitals of this Ordinance as true and correct and such recitals are hereby incorporated by reference as though fully set forth in the text of this Ordinance.

SECTION 2. Amendment. Chapter 5 ("Animals and Fowl") of the City of Davis Municipal Code is hereby amended to add Article 5.05, to read in full as set forth in the attached Exhibit "A", incorporated by this reference.

SECTION 3. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment)

and 15061(b)(3) (the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment) of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in the physical change to the environment, directly or indirectly.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

SECTION 5. Publishing. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same or a summary thereof to be published as required by law.

SECTION 6. Effective Date. This Ordinance shall take effect and be in full force and effect thirty (30) days from and after the date of its final passage and adoption.

INTRODUCED on the ____ day of _____, 2018 and **PASSED**
AND ADOPTED by the City Council of the City of Davis on the ____ day of _____,
2018 by the following vote:

EXHIBIT "A"

CHAPTER 5, ANIMALS AND FOWL ARTICLE 5.05, FEEDING OF CERTAIN WILDLIFE

5.05.010 Purpose

Feeding of wildlife is both detrimental to wildlife health and causes a public health nuisance and safety hazard that negatively impacts public health and welfare.

This article is intended to prohibit, with exceptions, the feeding of certain wildlife within the City of Davis so as to protect public and environmental health, safety and welfare, and to prescribe penalties for failure to comply.

5.05.020 Definitions

For purposes of this article, the following definitions shall apply:

"Feed" means to give, distribute, place, expose, deposit, or scatter any edible material with the intention of feeding, attracting, or enticing wildlife. Feeding does not include baiting in the permitted and legal take or depredation of wildlife in accordance with federal, state and local law.

"Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

"Wildlife" means only coyotes, wild turkeys, foxes, skunks, raccoons, opossums, squirrels, ducks, geese, crows, and gulls.

5.05.030 Feeding of Wildlife Prohibited

- (a) No person shall purposely or knowingly feed wildlife in the City of Davis, on lands either publicly or privately owned.
- (b) No person shall leave or store any refuse, garbage, pet food, seed or bird seed, fruit, meat, dairy, vegetable, grain or other food in a negligent manner likely to feed wildlife.
- (c) No person shall fail to take remedial action to cease contact or conflict with wildlife, including to secure or remove outdoor refuse, cooking grills, pet food, backyard bird feeders or any other similar food source or attractant, after being advised by a City of Davis code compliance administrator to undertake such remedial action.

5.05.040 Exceptions

The prohibitions in Section 5.05.030 do not apply to:

- (a) Landscaping, gardening, and/or maintaining vegetable gardens, fruit and nut trees or other plants, so long as such activities are not conducted for the purpose of feeding wildlife as defined in this article.

- (b) Feeding of birds outdoors on private residential properties using bird feeders, to the extent authorized by law and subject to the following requirements:
- (1) Bird feeders shall be placed at least five (5) feet above the ground and shall be suspended on a cable or otherwise secured so as to prevent the bird feeders from being easily accessible to other wildlife.
 - (2) The feeding shall not substantially interfere with the rights of surrounding property owners or render other persons insecure in the use of their property.
 - (3) No person shall allow, permit or maintain an accumulation of feces on the property or surrounding properties so as to create a public nuisance.
 - (4) The area below the feeders must be kept clean and free of seed.
 - (5) No person shall knowingly allow or permit bird feeders to become an attractant for rodents or other wildlife other than birds. Notwithstanding this exception, feeding of wild turkeys is expressly prohibited.
- (c) Any State or local employee or agent authorized to implement a wildlife management program involving baiting, or any other person or business lawfully authorized to bait and trap wildlife pursuant to State law.
- (d) Any person who is the legal owner or guardian of a wildlife species maintained and confined under a valid license or permit issued by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service, and in compliance with all applicable laws.
- (e) A wildlife rehabilitator, under a valid license or permit issued by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service, who is temporarily caring for sick, injured, or orphaned wildlife in compliance with all applicable laws.
- (f) Any person who feeds trapped, injured, or orphaned wildlife between the times that a wildlife rehabilitator or agency charged with animal control is notified and the animal is picked up. Any person that discovers such trapped, injured, or orphaned wildlife must immediately notify an authorized animal control agency, and no person may intentionally keep such wildlife beyond the time reasonably necessary for animal control services to access and transport the wildlife.
- (g) Baiting, for the purpose of trapping, feral cats as part of a Yolo SPCA approved Trap-Neuter-Release program.
- (h) Any property owner baiting, for the purpose of trapping, wildlife on their property authorized by and in accordance with State law, including but not limited to trapping gophers, house mice, moles, rats, and voles pursuant to Fish and Game Code section 4005(f); taking of certain mammals found injuring crops or property pursuant to Fish and Game Code section 4152; taking of certain nongame birds and mammals such as weasels, skunks, opossum, moles and rodents pursuant to 14 CCR § 472; or as otherwise permitted and authorized by State law.

5.05.050 Enforcement

In addition to all other available remedies at law, this article may be enforceable through the use of the administrative citation procedures set forth in Davis Municipal Code Chapter 1, Article 1.02.

DRAFT

APPENDIX B: LIST OF SGVCOG MEMBER AGENCIES' COYOTE MANAGEMENT PLANS

- **City of Arcadia: Coyote Management Plan**
 - <https://www.arcadiaca.gov/home/showdocument?id=10024>
- **City of Montebello: Coyote Coexistence Plan**
 - http://www.projectcoyote.org/wp-content/uploads/2017/07/Montebello_Coexistence_Plan_lo_res.pdf
- **City of Rosemead: Coyote Management Plan**
 - http://www.cityofrosemead.org/UserFiles/Servers/Server_10034989/File/Gov/City%20Departments/Public%20Safety/Animal%20Control/Coyote%20Information/Coyote.pdf
- **City of San Gabriel: Coyote Management Plan**
 - <http://www.sangabrielcity.com/DocumentCenter/View/7844/Coyote-Management-Plan?bidId=>
- **City of West Covina: Coyote Management Plan**
 - <https://www.westcovina.org/Home/ShowDocument?id=14526>

APPENDIX C: COYOTE SAFETY RESPONSE PLAN TEMPLATES

This showcases the SGVCOG's recommended five-tier coyote response plan. As mentioned previously, cities are encouraged to modify SGVCOG's response plan to cater to the needs of their own communities; however, the levels of coyote behavior and response actions should be consistent with SGVCOG's response plan.

COYOTE BEHAVIOR	RESPONSE LEVEL	RESPONSES
Coyote heard or seen moving in public area	1	Sighting report will be reviewed, and if appropriate, a response will be provided by e-mail or phone. The City would direct residents to available resources on normal coyote behavior.
Coyote seen resting in public area	1	Sighting report will be reviewed, and if appropriate, a response will be provided by e-mail or phone. The City would direct residents to available resources on normal coyote behavior.
Coyote seen resting in public area with humans present	2	The City provides resources for the resident to be educated on hazing techniques and what-to-do tips. Additionally, the City would encourage the respective municipality to work with the local community to eliminate coyote attractants.
Coyote entering a yard to a home with or without pets present	2	The City provides information for the household to be educated on coyote attractants, yard audit implementation, human-coyote conflict mitigation, hazing techniques, and/or pet safety information (if applicable).
Coyote entering a yard and injuring or killing attended or unattended pet	3	The City gathers information on specific animal involved, report on circumstances, and provide information for the household to be educated on coyote attractants, yard and neighborhood audits, and pet safety information.

Coyote biting or injuring an unattended pet/pet on a leash	3	The City gathers information on specific animal involved, report on circumstances, and provide information for the household to be educated on coyote attractants, yard and neighborhood audits, and pet safety information.
Coyote following or approaching a person and pet (stalking)	3	The City provides information for the resident to be educated on hazing techniques, what-to-do tips, yard/neighborhood audits, and pet safety information. Additionally, the City will work with the residents to eliminate coyote attractants in the area.
Coyote following or approaching a person without a pet (stalking)	4	The City provides information for the resident to be educated on hazing techniques, what-to-do tips, yard/neighborhood audits, and pet safety information. Additionally, the City will work with residents and local groups to eliminate coyote attractants in the area.
Coyote biting or injuring a human	5	The City informs the California Department of Fish and Wildlife. Residents will receive educational materials on coyote attractants, yard or neighborhood audits, hazing, and pet safety. Additionally, the City would work with the respective Humane Society, the County of Los Angeles, CDFW, elected officials, and its neighboring cities to send out mailers, partner with external stakeholders to host trainings and workshops, conduct a community meeting/town hall, and encourage the cities in the subregion to work with community groups to eliminate coyote attractants.

Other tiered coyote response systems that cities can consider are listed on the following pages as a reference.

City of West Covina's Four-tier Colored Coyote Response System

Coyote Action	Classification	Response
Coyote heard	Unobserved Level Green	Provide educational materials and info on normal coyote behavior
Coyote observed moving in area	Sighting Level Green	Provide education materials and info on normal coyote behavior
Coyote observed resting in area	Sighting Level Green	Educate on hazing techniques, what to do tips
Coyote observed resting in area with people present	Sighting Level Yellow	If area is frequented by people, educate on normal behavior and haze to encourage animal to leave. Look for and eliminate attractants.
Coyote entering a yard without pets	Sighting Level Yellow	Educate on coyote attractants, yard audit, provide hazing info
Coyote entering a yard with pets	Encounter Level Yellow	Educate on coyote attractants, yard audit, hazing info, pet safety
Coyote entering yard and injuring or killing pet w/o people present	Pet Attack Level Orange	Gather info on specific animals involved, report circumstances, educate on coyote attractants, yard/neighborhood audits, hazing, pet safety
Coyote biting or injuring unattended pet/pet on leash longer than 6' with people present	Pet Attack Level Orange	Gather info on specific animals involved, report circumstances, educate on coyote attractants, yard/neighborhood audits, hazing, pet safety
Coyote following or approaching a person w/o pet (Stalking)	Encounter Level Red	Educate on hazing techniques and what to do tips. Removal/euthanasia considered if there is no response from the coyote to aggressive hazing, and there is evidence of recurrence.
Coyote following or approaching a person & pet (Stalking)	Encounter Level Red	Educate on hazing techniques and what to do tips and pet safety. Removal/euthanasia considered if there is no response from the coyote to aggressive hazing, and there is evidence of recurrence.

Coyote entering yard or home with people & pets, no injury occurring	Encounter Level Red	Gather info on specific animals involved, document circumstances, educate on coyote attractants, yard/neighborhood audits, hazing, pet safety. Removal/euthanasia considered depending on specific circumstances.
Coyote biting or injuring attended pet/pet on leash 6' or less	Pet Attack Level Red	Gather info on specific animals involved, document circumstances, educate on coyote attractants, yard/neighborhood audits, hazing, pet safety. City staff will inform the Los Angeles County Department of Agricultural Weights and Measures. Removal/euthanasia recommended.
Coyote aggressive, showing teeth, back fur raised, lunging, nipping w/o contact	Threat Level Red	Gather info on specific animals involved, report circumstances, educate on coyote attractants, yard/neighborhood audits, aggressive hazing, pet safety. City staff will inform the Los Angeles County Department of Agricultural Weights and Measures. Removal/euthanasia recommended.
Coyote biting or injuring person	Attack Level Red	Identify and gather information on specific animal involved, report circumstances, educate on coyote attractants, yard/neighborhood audits, hazing, and pet safety. City staff will inform the Los Angeles County Department of Agricultural Weights and Measures. Removal/euthanasia recommended.

City of San Gabriel's Adopted Coyote Behavior Classification Response System

Coyote Action	Classification	Response
Coyote heard	Observation	Distribute educational materials and information on normal coyote behavior
Coyote seen moving in area	Sighting	Distribute education materials and information on normal coyote behavior
Coyote seen resting in area	Sighting	If area frequented, educate people on normal behavior, haze to encourage animal to leave
Coyote following or approaching a person	Sighting Encounter	Educate on potential hazing techniques, what to do tips and pet management
Coyote following or approaching a person w/o pet	Encounter	Educate on potential hazing techniques, what to do tips and pet management
Coyote entering a yard without pets	Sighting	Educate on coyote attractants, yard audit, hazing information
Coyote entering a yard with pets	Encounter	Educate on coyote attractants, yard audit, hazing information, pet management
Coyote entering yard and injuring or killing pet	Incident	Develop hazing team in area, gather information on specific animals involved, report on circumstances, educate on coyote attractants, yard and neighborhood audits, pet
Coyote entering yard with people & pets, no injury occurring	Encounter	Gather information on specific animals involved, report circumstances, educate on coyote attractants, yard/neighborhood audits, hazing, pet management
Coyote biting or injuring pet on leash	Incident	Gather information on specific animals involved, report circumstances, educate on coyote attractants, yard/ neighborhood audits, hazing, pet
Coyote aggressive, showing teeth, back fur raised, lunging, nipping w/o contact	Incident	Gather information on specific animals involved, report circumstances, educate on coyote attractants, yard/ neighborhood audits, hazing, pet management.
Coyote biting or injuring person	Attack	Identify and gather information on specific animal involved, report circumstances, educate on coyote attractants, yard/ neighborhood audits, hazing, and pet management. If a human is attacked and physically injured by a coyote, City staff will inform the California Department of Fish and Wildlife.

APPENDIX D: EFFECTIVE COYOTE HAZING STRATEGIES

Human behavior can shape animal behavior, in either a negative or positive manner. Residents living in close proximity to coyotes can remove coyote attractants, identify potentially dangerous situations for their pets and themselves, and respond in a manner designed to change coyote behavior. Successful hazing requires community involvement, understanding, and support. Residents should be equipped with tools and knowledge to respond consistently in their own neighborhoods, parks, and open spaces. Hazing should only take place in open spaces if residents are confirmed with an aggressive coyote.

- Hazing is a process whereby individuals make a coyote uncomfortable and choose to leave a situation where their presence is unwanted.
- Basic hazing consists of residents standing their ground, never ignoring or turning their backs to a coyote, and yelling and making unpleasant and frightening noises until the animal chooses to leave.
- More aggressive hazing consists of approaching an animal quickly and aggressively, waving arms, throwing projectiles in the direction of (but not at) the coyote, and spraying with a hose or water gun, all of which are used for creating fear of humans to encourage the animal to leave the vicinity.
- Once the act of hazing began, it must continue until the animal leaves the vicinity. Otherwise, the coyote will learn to wait until the person gives up. Not following through with hazing will create an animal more resistant to hazing instead of reinforcing the image that humans should be avoided.
- Hazing should never injure the animal. An injured animal becomes less predictable versus a normal, healthy one who responds in a consistent and predictable manner to hazing.
- Hazing should allow the coyote to return to its normal habitat in a direction that would minimize harm to the animal. Hazing the animal in the direction of other houses and busy streets should be avoided.
- Hazing uses a variety of different hazing tools. This is critical as coyotes can become accustomed to individual items and sounds.
 - Noisemaker: Voice, whistles, air horns, bells, “shaker” cans, pots, pie pans
 - Projectiles: Sticks, small rocks, cans, tennis balls, rubber balls
 - Deterrents: Hoses, spray bottles with vinegar, pepper spray, bear repellent, walking sticks

A common concern with hazing involves potential danger to the hazer. A coyote’s basic nature is very skittish and the nature of the species is what makes this technique successful. A normal, healthy coyote will not escalate a situation with an aggressive person. Hazing is not successful with every species of wild animal because different types of animals have different traits.

It is requested that residents submit a report to the local police department or city government each time they haze a coyote. Reports are most helpful when the following information is included:

- Date, location, time of day, number of coyotes
- Initial coyote behavior, hazing behavior, coyote response
- Effectiveness ratings – i.e. was the method used successful or not

- Tools and techniques used
- Additional details/comments

GENERAL CONSIDERATIONS FOR HAZING COYOTES:

1. Levels of hazing need to be appropriately relevant to the coyote activity.
 - a. Coyotes are best left alone. Residents are encouraged to ignore coyotes if the coyotes ignore them. As with any wild animal, maintaining personal safety should be the primary goal.
 - b. Coyotes are often out late at night when few humans are present. This is a normal and acceptable coyote behavior. Hazing may not be necessary in this situation.

Exceptions: In early stages of hazing, programs should still engage animals. Coyotes that associate danger in the presence of humans under all circumstances will be reinforced to avoid contact.
2. Hazing must be more exaggerated, aggressive, and consistent when first beginning a program of hazing. As coyotes “learn” appropriate responses to hazing, it will take less effort from hazers. **Early in the process, it is extremely common for coyotes not to respond to hazing techniques.** Without a history of hazing, they do not have the relevant context to respond in the desired outcome, which is for them to leave the vicinity.
3. Techniques and tools can be used in the same manner for one or multiple coyotes. Usually there is a dominant coyote in a group who will respond - others will follow its lead. Residents should not ignore, turn their backs, or avoid hazing because there are multiple coyotes instead of a single individual coyote.
4. The more often an individual coyote is hazed by a variety of tools and techniques and a variety of residents, the more effective hazing will be in changing that animal’s future behavior.
5. Hazing must be directly associated with the person involved in the hazing actions. The coyote must be aware of where the potential threat is coming from and identifies the person.
6. Coyotes can and do recognize individual residents and animals in their territories. They can learn to avoid or harass specific individuals in response to behavior of the person and/or pet.
7. Coyotes can be routine in their habits. Identifying their normal habits can help target which habits to change. For example, the coyote patrols the same bike path at the same time in the morning three to five days a week. Hazers should concentrate on that time and place to encourage the animal to adapt its routine to decrease contact with residents.
8. Certain levels of hazing must always be maintained so that future generations of coyotes do not learn or return to unacceptable habits related to habituation to residents.
9. Human behavior must change to support hazing and continued identification and, if necessary, remove possible attractants.
10. Education about exclusion techniques including how to identify and remove attractants, personal responsibility in pet safety, and having reasonable expectations are critical parts of a coyote hazing plan.
11. Coyotes are skittish by nature. Habituated behavior is learned and reinforced by human behavior. As a rule, coyotes do not act aggressively towards aggressive people. The one exception is a sick or injured animal. Engaging a sick or injured animal can result in unpredictable behavior. If this is suspected, residents should not engage and instead remove themselves from the situation, then immediately contact the local police department.

12. Individuals involved in hazing need to be trained in explaining hazing to residents who witness the process. They also need to explain the difference between hazing and harassment of wildlife and goals of appropriate behavior for coexistence.

APPENDIX E: YARD AUDIT CHECKLIST

	No Action Required	Adjustments Required	Recommended Action
FOOD			Never intentionally feed a coyote.
Pet Food			Never feed pets outdoors; store all pet food securely indoors.
Water Sources			Remove water attractants, such as pet water bowls.
Bird Feeders			Remove bird feeders or clean fallen seed to reduce the presence of small mammals that coyotes prefer to eat.
Fallen Fruit			Clean up fallen fruits around trees.
Compost			Do not include meat or dairy among compost contents unless the area is fully enclosed.
BBQ Grills			Clean up food around BBQ grills after each use.
Trash			Secure trash containers with locking lids and place curbside on pickup day. Periodically clean cans to reduce residual odors.
LANDSCAPING			Trim vegetation to reduce hiding places for rodents and coyotes and potential denning sites.
STRUCTURES			Restrict access under decks and sheds, around wood piles, or any other structure that can provide cover or denning sites for coyotes or their prey.
FENCING*			Enclose property with six-foot fence with additional extension or roller top to deter coyotes. Ensure that there are no gaps and that the bottom of the fence extends underground six inches or is fitted with a mesh apron to deter coyotes from digging underneath. *Must comply with local municipal code
PETS			Never leave pets unattended outside. Never allow pets to "play" with coyotes. Fully enclose outdoor pet kennels. Walk pets on a leash no longer than 6 feet in length.

**MEMORANDUM OF AGREEMENT
BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF
GOVERNMENTS AND THE CITY OF IRWINDALE
FOR PARTICIPATION OF COYOTE MANAGEMENT IMPLEMENTATION PLAN**

This Memorandum of Agreement ("MOA" or "Agreement") is made as of September 11, 2019 by and between the City of Irwindale, a municipal corporation ("City"), and the San Gabriel Valley Council of Governments, a California joint powers authority ("SGVCOG"). City and SGVCOG may be referred to herein collectively as the "Parties" or individually as a "Party."

RECITALS:

- A. SGVCOG was established to have a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley by the member cities and other local governmental agencies.
- B. City seeks to participate in a Coyote Management Implementation Plan that was developed by the SGVCOG Coyote Management Task Force.
- C. Under the Coyote Management Implementation Plan, SGVCOG would serve as an entity to provide informational coyote public outreach and education efforts, promote effective human-coyote conflict mitigation strategies, and support a robust wildlife reporting and response mechanism on behalf of City.
- D. City and SGVCOG desire to set forth the terms of their ongoing collaboration with respect to this effort in this MOA.
- E. City agrees and commits to contribute a total of \$20,000 over the span of two years in exchange of the services listed in the SGVCOG Coyote Management Implementation Plan. The \$20,000 will be used towards the salary, fringe benefits, and overhead costs of a dedicated Management Aide and/or specialized outreach consultants, public outreach materials, regional hotline and coyote incident reporting tool maintenance expenses, coyote safety community meetings/trainings, and youth outreach programs.

NOW, THEREFORE, the Parties agree as follows:

I. TERM:

The term of this MOA between the Parties shall commence on November 1, 2019 and shall continue through October 31, 2021. The term of this MOA may be extended by mutual written agreement of the Parties.

II. RESPONSIBILITIES OF THE PARTIES:

A. SGVCOG.

SGVCOG will:

- 1. Coordinate and implement 2 community meetings/trainings every year

within the City of Irwindale. SGVCOG will diligently market the community meetings/trainings prior to the event date; however, attendance levels are not guaranteed.

2. Participate in 1 local family/youth event to disseminate coyote safety information every year within the City of Irwindale.
3. Conduct 1 meeting with the local unified school district and school officials every year to discuss campuses' coyote safety measures.
4. Coordinate to send mailers to neighborhoods with high numbers of human-coyote encounters and incidents within the City of Irwindale.
5. Manage a website or webpage that contains important and helpful information for residents and businesses regarding coyotes.
6. Maintain an online regional coyote incident reporting system for residents of City.
7. Develop and maintain a regional coyote reporting hotline.
8. Coordinate with the California Department of Fish and Wildlife, the County of Los Angeles, and other relevant external stakeholders on regional coyote management efforts.
9. Provide electronic files of coyote marketing and outreach materials.
10. Manage all invoicing and billing.
11. Submit two invoices to the City, for a not to exceed total of \$20,000 over the span of two consecutive years as follows:
 - The payment of the first invoice will be due within forty-five (45) days upon execution of the agreement for fifty percent (50%), which is \$10,000, of the total amount.
 - The second and final invoice for the remaining \$10,000 amount will be submitted on July 1, 2020 for a total of \$10,000.

B. City.

City will:

1. Participate in coordination calls and meetings with the SGVCOG and all municipalities that have entered into a Memorandum of Agreement with the SGVCOG for the Coyote Management Implementation Plan for the November 1, 2019 through October 31, 2021 term.
2. Provide a point-of-contact for the purposes of this Agreement with the name, title, and contact information of the individual. If the point-of-contact is reassigned or no longer with the City, a new point-of-contact must be designated within five (5) business days.
3. Assist with the coordination of coyote town halls, community meetings, coyote management workshops, conflict trainings, mailers, social media outreach, and youth outreach and education programs.
4. Provide a municipal meeting space or venue for events and activities within the City of Irwindale related to this MOA and other events within the City that are related to the Coyote Management Implementation Plan.
5. Pay all undisputed invoices submitted by SGVCOG within forty-five (45) days of receipt by City.

III. PROJECT MANAGEMENT:

A. Project Managers.

1. For the purposes of this MOA, SGVCOG designates the following individual as its Project Manager: Alexander Fung, Management Analyst.
2. For the purposes of this MOA, the City designates the following individual as its Project Manager: Elizabeth Rodriguez, Public Works Services Manager

Either Party may change the designations set forth herein upon written notice to the other Party.

IV. DEFAULT: REMEDIES:

A. Default. A "Default" under this MOA is defined as any one or more of the following: (i) failure of either Party to comply with the terms and conditions contained in this MOA; and/or (ii) failure of either Party to perform its obligations set forth herein satisfactorily.

B. Remedies. In the event of a Default by either Party, the non-defaulting Party will provide a written notice of such Default and thirty (30) days to cure the Default. In the event that the defaulting Party fails to cure the Default, or commit to cure the Default and commence the same within such 30-day period and to the satisfaction of the non-defaulting Party, the non-defaulting Party may terminate this MOA. Such termination shall be effective immediately. The remedies described herein are non-exclusive. In the event of a Default by either Party, the non-defaulting Party shall have the right to seek any and all remedies available at law or in equity.

V. TERMINATION:

- A. This MOA may be terminated by either Party at any time, with or without cause, by providing written notice of termination to the other Party. Such termination will be effective thirty (30) days after such notice is received.
- B. If City terminates this MOA prior to the completion of the Coyote Management Implementation Plan when SGVCOG has not committed a Default, SGVCOG will invoice City for any costs incurred that exceed the amount initially included in the initial invoice. Total billable cost shall not exceed the total project budget.

VI. INDEMNIFICATION:

- A. Notwithstanding California Government Code section 895.6, City agrees to defend, indemnify, and hold free and harmless the SGVCOG, its elected and appointed boards, officials, officers, agents, employees, members, and volunteers, at City's sole expense, from and against any and all claims, actions, suits, or other

legal proceedings brought against the SGVCOG, its elected and appointed boards, officials, officers, agents, employee members, and volunteers to the extent caused by the acts or omissions of City in connection with this Agreement.

- B. Notwithstanding California Government Code section 895.6, SGVCOG agrees to defend, indemnify, and hold free and harmless the City, its elected officials, officers, agents, employees, and volunteers, at SGVCOG's sole expense, from and against any and all claims, actions, suits, or other legal proceedings brought against the City, its elected officials, officers, agents, employees, and volunteers to the extent caused by the acts or omissions of SGVCOG in connection with this Agreement.

VII. INSURANCE:

- A. City and SGVCOG shall maintain and keep in full force and effect during the term of this MOA insurance or a program of self-insurance against claims for injuries to persons or damages to property which may arise in connection with City's or SGVCOG's performance of its obligations hereunder.

VIII. OTHER TERMS AND CONDITIONS:

- A. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by electronic mail or certified mail, postage prepaid and return receipt requested, addressed as follows:

To SGVCOG: Alexander Fung
Management Analyst
1000 S. Fremont Avenue, Unit 42
Building A-10N, Suite 10-210
Alhambra, CA 91803
(626) 457-1800
kward@sgvcog.org

with a copy to: Marisa Creter
Executive Director
1000 S. Fremont Avenue, Unit 42
Building A-10N, Suite 10-210
Alhambra, CA 91803
(626) 457-1800
mcreter@sgvcog.org

To City: Elizabeth Rodriguez
Public Works Services Manager
5050 N. Irwindale Avenue
Irwindale, CA 91706
(626) 430-2211
erodriguez@irwindaleca.gov

with a copy to: William K. Tam
City Manager
5050 N. Irwindale Avenue
Irwindale, CA 91706
(626) 430-2211
wtam@irwindaleca.gov

- B. No Partnership. This Agreement is not intended to be, and shall not be construed as, an agreement to form a partnership, agency relationship, or a joint venture between the Parties. Except as otherwise specifically provided in the Agreement, neither Party shall be authorized to act as an agent of or otherwise to represent the other Party.
- C. Entire Agreement. This Agreement constitutes the entire understanding between the Parties with respect to the subject matter herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the Parties in interest at the time of such modification.
- D. Governing Law. This Agreement shall be governed by and construed under California law and any applicable federal law without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the Parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California.
- E. Attorneys' Fees. In the event that there is any litigation or other legal proceeding between the Parties in connection with this Agreement, each Party shall bear its own costs and expenses, including attorneys' fees.
- F. Excusable Delays. Neither Party hereto shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, floods, earthquakes, fires, acts of a public enemy, and government acts beyond the control and without fault or negligence of the affected Party. Each Party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this Agreement.
- G. Waiver. Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the Party against whom enforcement of a waiver is sought.
- H. Headings. The section headings contained in this Agreement are for convenience and identification only and shall not be deemed to limit or define the contents to which they relate.

- I. Assignment. Neither Party may assign its interest in this Agreement, or any part thereof, without the prior written consent of the other Party. Any assignment without consent shall be void and unenforceable.
- J. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.
- K. Authority to Execute. The person executing this Agreement on behalf of the Parties warrant that they are duly authorized to execute this Agreement on behalf of said Party, and that by doing so the said Party is formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the day and year first above written.

FOR THE CITY OF IRWINDALE

By: _____
William K. Tam
City Manager

Date: _____

ATTEST:

Laura M. Nieto, MMC,
Chief Deputy City Clerk

APPROVED AS TO FORM:

Fred Galante
City Attorney

FOR THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS

By: _____
Marisa Creter
Executive Director

Date: _____

ATTEST:

Marisa Creter, Secretary

APPROVED AS TO FORM:

General Counsel

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: September 11, 2019
To: Honorable Mayor and Members of the City Council
From: William Tam, City Manager
Issue: Time Limit for Public Comment

City Manager's Recommendation:

That the City Council consider adopting Resolution No. 2019-48-3132, increasing the time limit for public comment to three minutes and establishing that the conduct of City Council meetings will be governed by the most current edition of Robert's Rules of Order.

Background and Analysis:

During the City Council meeting on August 28, 2019, the City Council directed staff to present an option for the Council to change the time limit for public comment.

In 1960, the City adopted a five-minute time limit on public comment as part of Resolution No. 60-64-202, which addresses several aspects of legislative protocol and procedure.

The City currently limits public comment to two minutes per speaker. This has been the City's policy since at least February 1998, although it is unclear how or when this policy was adopted, or whether the five-minute policy in Resolution No. 60-64-202 was ever formally repealed.

The City Council has recently expressed interest in increasing the public comment time limit to three minutes. The proposed resolution, attached hereto, would change the time limit to three minutes and repeal any prior inconsistent policies.

The Council also directed staff to prepare a survey of the time allotted for public comment by surrounding cities. A table of the survey is presented below.

City	Time Allotted	Other
Azusa	5	Public Comments limited to 60 minutes per agenda outline
Glendora	3	Public Comments limited to 30 minutes per agenda outline
Baldwin Park	3	
Monrovia	5	Public Comments limited to 45 minutes per agenda outline
Duarte	3	Maximum of 30 minutes for public comments NOT related to an agenda item
Arcadia	5	
Covina	5	
West Covina	5	30 minutes for public comments
Rosemead	3	
South Pasadena	3	

Finally, Resolution No. 60-64-202 states that "Robert's Rules of Order, Revised 75th Anniversary Edition" shall govern the conduct of City Council meetings. Staff recommends revising this provision to state that the conduct of City Council meetings will be governed by the "most current edition of Robert's Rules of Order." This change is included in the proposed resolution.

Fiscal Impact:

None.

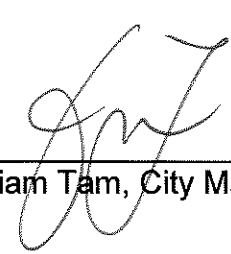
Review:

Fiscal Impact:  (Initial of CFO)

Legal Impact: *Electronically Approved by City Attorney* (Initial of Legal Counsel)

Prepared By/Contact: Fred Galante, City Attorney

Phone: (626) 430-2200



William Tam, City Manager

Attachments:

1. Resolution No. 2019-48-3132 increasing the public comment time limit to three minutes and establishing that the conduct of City Council meetings will be governed by the most current edition of Robert's Rules of Order.

RESOLUTION NO. 2019-48-3132

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
IRWINDALE CHANGING THE TIME LIMIT PER SPEAKER DURING
PUBLIC COMMENT TO THREE MINUTES AND ADOPTING THE
MOST RECENT VERSION OF ROBERT'S RULES OF ORDER**

WHEREAS, the City Council may adopt reasonable regulations, including time limits, on public comments made during City Council meetings; and

WHEREAS, in Article 13 of Resolution No. 60-64-202, adopted on November 15, 1960, the City Council established a policy that each member of the public shall limit their public comments during a City Council meeting to five minutes, unless further time is granted by the presiding officer; and

WHEREAS, sometime during or prior to 1998, the City Council changed its policy to limit public comment to two minutes, unless such time limit is extended. It is not known whether this change in policy was affected through a resolution, a minute order, or some other procedure; and

WHEREAS, the City Council desires to increase the time limit for public comment to three minutes; and

WHEREAS, Article 11(g) of Resolution No. 60-64-202 states the conduct of City Council meetings shall be governed by Robert's Rules of Order, Revised 75th Anniversary Edition; and

WHEREAS, the City Council desires to update such provision to provide that the conduct of City Council meetings shall be governed by the most recent edition of Robert's Rules of Order.

NOW, THEREFORE, the City Council of the City of Irwindale hereby resolves, determines and orders as follows:

SECTION 1. Permitted Speaker Time During Public Comment. Each member of the public shall limit their public comments during a City Council meeting to three (3) minutes, unless further time is granted by the presiding officer.

SECTION 2. Repeal of Inconsistent Resolutions and Policies. Resolution No. 60-64-202, and all other resolutions, minute orders, policies, or other official City actions are hereby repealed to the extent that they are in conflict with Section 1 of this resolution. All provisions in such instruments or actions that are not in conflict with Section 1 of this resolution shall remain in effect.

SECTION 3. Robert's Rules of Order. Article 11(g) of Resolution No. 60-64-202 is revised to replace "Robert's Rules of Order, Revised 75th Anniversary Edition" with "the most recent edition of Robert's Rules of Order," with the remainder of Article 11(g) remaining in effect.

SECTION 4. Certification. The Chief Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 11th day of September, 2019.

Albert F. Ambriz, Mayor

ATTEST:

Laura Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2019-48-3132 was duly and regularly passed and adopted by the City Council of the City of Irwindale at its regular meeting held on the ___th day of _____ 2019, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

Accounts Payable

Checks by Date - Summary by Check Number

**City of Irwindale as Successor Agency to the
Irwindale Community Redevelopment Agency**



Check No	Vendor No	Vendor Name	Check Date	Check Amount
69265	DUNNBR	James R. Dunn	08/08/2019	1,178.94
Report Total (1 checks):				1,178.94

- ☐ City Council
☐ Successor Agency
☐ Housing Authority
☒ Reclamation Authority
☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: September 11, 2019
 To: Honorable Chairman and Members of the Irwindale Reclamation Authority
 From: William K. Tam, Executive Director
 Issue: 2019 Third Quarter Mining Report of Nine SMARA Pits

Executive Director's Recommendation:

That the Irwindale Reclamation Authority receive and file this report.

Background and Analysis:

The table below summarizes the estimated production of four SMARA pits currently conducting mining activity in the City.

Mine Site	Estimated Production March 2019 through May 2019 (Tons)	Estimated Remaining Reserve (Tons)
Lehigh Hanson Pit	Figure will be provided at Council Meeting	59,896,850
United Pit No. 3	No Production	370,470
Vulcan Reliance I	425,000	28,360,000
Vulcan Durbin	365,000	36,470,000

A total of approximately seven hundred ninety thousand (790,000) tons of material were produced during the reporting period from the five SMARA pits listed above, which is approximately 945,229 tons more than reported in the previous quarter (not including the production from Lehigh Hanson Pit).

Below is a summary of the current activity of the remaining four SMARA pits in the City.

Mine Site	Status	Activity
United Pit No. 2	Under Reclamation	Underwater fill east side of the Pit
United Pit No. 4	Active	Processing Plant
Olive Pit	Active	Talus removal
Azusa Western Pit	Inactive	Inactive

During the second quarter reporting period, reclamation activity was also reported from four SMARA Pits. Below is a summary of the reclamation activity at these Three SMARA Pits.

Mine Site	Estimated Fill Placed December 2018 through February 2019 (C.Y.)
Lehigh Hanson Pit	Figure will be provided at Council Meeting
United Pit No. 2	735,931
Vulcan Durbin Pit	140,000

City Owned Olive Pit, CA Mine ID # 91-19-0052

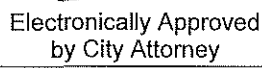
The mining operator, United Rock Products (URP) is currently negotiating an easement needed for the pedestrian crossing at the railroad crossing before they can finalize the traffic signal design at the intersection of Los Angeles St. and Azusa Canyon Rd. Approximately 321,753 tons of talus were removed from the site during this quarter, which was previously stockpiled during the construction of the access road.

Fiscal Impact:

There is no fiscal impact.

Review:

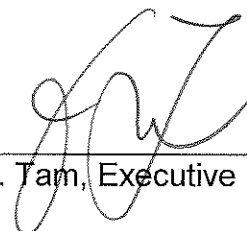
Fiscal Impact:  (Initial of CFO)

Legal Impact:  (Initial of Legal Counsel)

Prepared By: Francisco Carrillo, Construction Compliance Manager

Reviewed By/Contact: Arsanious M. Hanna, City Engineer/Building Official

Phone: (626) 430-2251


William K. Tam, Executive Director

- ☐ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☒ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: September 11, 2019
To: Reclamation Authority Board
From: William K. Tam, City Manager/Executive Director
Issue: Investment Quarterly Report for June 30, 2019.

City Manager's Recommendation:

For the Reclamation Authority to receive and file the Investment Quarterly Report for June 30, 2019.

Background and Analysis:

California Government Code Section 53646 requires that the City Treasurer submit a quarterly report of investments to the City Council/Boardmembers for review and compliance with the City's adopted Investment Policy.

The City's Investment Policy applies to all funds held by the City, Successor Agency, Housing Authority, and Reclamation Authority. These funds are pooled to produce a greater interest yield on investments. The Investment Report for the quarter ended June 30, 2019 was presented to the City Council, Successor Agency Board, and Housing Authority Board on July 24, 2019. The Reclamation Authority was not scheduled to meet on that date, and therefore it is appropriate to present the same Quarterly Investment Report to the Reclamation Authority during their next regularly scheduled meeting.

The attached investment report summarizes the City's investments as of June 30, 2019. The report shows that funds are invested in the Local Agency Investment Fund (LAIF), certificates of deposits and federal agency securities. All investments are in compliance with the City's adopted investment policy.

Fiscal Impact:

There is no fiscal impact to receive and file this report.

Review:

Fiscal Impact:  (Initial of CFO) None.

Legal Impact: (Electronically approved by City Attorney) (Initial of Legal Counsel)

Prepared By/Contact:
Phone:

Eva Carreon, Finance Director/City Treasurer
(626) 430-2221

A handwritten signature in black ink, appearing to be 'WT', is positioned above a horizontal line.

William K. Tam, City Manager/Executive Director

Attachment:

City of Irwindale Investment Report – June 30, 2019

**CITY OF IRWINDALE
INVESTMENT REPORT
June 30, 2019**

DESCRIPTION OF SECURITY	PAR VALUE/ ORIGINAL COST	CURRENT YIELD TO MATURITY	PURCHASE DATE	MATURITY DATE	MARKET VALUE	INVESTMENT RATING
CITY OF IRWINDALE INVESTMENTS (POOLED - ALL FUNDS)						
LOCAL AGENCY INVESTMENT FUND (LAIF)	\$ 27,319,604	2.43%			\$ 27,319,604	
US GOVERNMENT AGENCIES						
FEDERAL HOME LOAN MTG CORP (FHLMC)	988,500	1.25%	12/29/15	10/02/19	997,580	AAA
FEDERAL FARM CREDIT UNION (FFCB)	5,000,000	1.70%	12/27/16	12/27/19	4,993,050	AAA
FEDERAL HOME LOAN MTG CORP (FHLMC)	3,000,000	1.42%	03/30/16	03/30/20	2,987,370	AAA
FEDERAL NATIONAL MORTGAGE ASSN (FNMA)	4,000,000	1.17%	06/30/16	03/30/20	3,975,400	AAA
FEDERAL FARM CREDIT UNION (FFCB)	5,000,000	1.83%	12/21/16	12/14/20	4,999,550	AAA
FEDERAL HOME LOAN MTG CORP (FHLMC)	5,000,000	1.50%	06/30/16	06/30/21	4,976,700	AAA
FEDERAL NATIONAL MORTGAGE ASSN (FNMA)	5,000,000	1.25%	06/30/16	06/30/21	4,952,300	AAA
FEDERAL HOME LOAN MTG CORP (FHLMC)	4,000,000	2.00%	07/27/17	10/27/21	4,000,360	AAA
FEDERAL HOME LOAN MTG CORP (FHLMC)	5,000,000	2.13%	06/29/17	06/29/22	5,003,400	AAA
Sub-Total US Government Agencies:	36,988,500				36,885,710	
CERTIFICATES OF DEPOSIT						
BAR HBR BK & TR (BHB)	240,000	1.65%	06/30/17	07/01/19	239,988	
FARM BUREAU BANK (FARMBU)	240,000	1.50%	01/14/16	07/15/19	239,914	
ALLY BANK	240,000	1.65%	12/22/16	12/23/19	239,458	
BANK BUFFALO (BFFLO)	240,000	1.60%	06/22/17	12/23/19	239,398	
DISCOVER BANK (DFS)	240,000	1.65%	12/21/16	12/23/19	239,458	
AMERICAN EXPRESS (AXP)	240,000	2.05%	12/30/15	12/30/19	239,923	
CONNECTONE BK NJ	240,000	1.85%	12/30/14	12/30/19	239,959	
EVERGREEN BK (EVRBG)	240,000	1.60%	06/30/17	12/30/19	239,381	
GUARANTY BANK	240,000	1.60%	12/29/15	12/30/19	239,851	
MB FINANCIAL BANK	240,000	1.60%	01/08/16	01/08/20	240,036	
EAGLE BANK CTF	240,000	1.60%	01/13/16	01/13/20	239,323	
BANK OF OAKLAND (OKFLD)	240,000	1.70%	06/30/17	06/29/20	238,870	
MARATHON SAVINGS (MRTHS)	240,000	1.70%	06/28/17	06/29/20	238,870	
BANK PRINCETON (BPRCT)	240,000	1.70%	06/30/17	06/30/20	238,867	
CHIPPEWA VY BK (CPWAV)	240,000	1.70%	06/30/17	06/30/20	238,867	
SUMMIT CMNTY BK (SMMF)	240,000	1.70%	06/30/17	06/30/20	238,867	
BANK VISTA (ABDIT)	240,000	1.75%	12/29/16	10/29/20	238,630	
FIRST BANK RICHMOND (FTMUT)	240,000	1.80%	06/27/17	12/28/20	238,625	
CAPITAL ONE BANK (COF)	240,000	2.05%	12/29/16	12/29/20	239,510	
INVESTORS COMM BANK CTF DEP (ICBANK)	240,000	1.90%	12/31/15	12/31/20	238,973	
LAKESIDE BK (LKSDB)	240,000	1.85%	06/22/17	03/22/21	238,591	
FIRSTTRUST SVGS BK (SEMPRE)	240,000	1.90%	06/23/17	06/23/21	238,589	
MARINE BK (CIBH)	240,000	1.85%	06/29/17	06/29/21	238,342	
SIGNATURE BANK (COMMF)	240,000	1.85%	06/30/17	06/30/21	238,337	
GOLD COAST BANK (GDCOB)	240,000	1.90%	06/28/17	12/28/21	238,061	
CAPITAL ONE BANK (COF)	240,000	2.25%	12/29/16	12/29/21	240,101	
CITIZENS ST BK (CSBSH)	240,000	1.90%	06/30/17	12/30/21	238,056	
FIRST ST BANK (FRSTE)	240,000	2.00%	06/30/17	04/29/22	238,337	
BRIDGEWATER BK (BRDGW)	240,000	2.00%	06/29/17	06/29/22	238,171	
MARLIN BUSINESS BK (MRLN)	240,000	2.05%	06/29/17	06/29/22	238,519	
COMENITY CAP BK (ADSK)	240,000	2.25%	06/30/17	06/30/22	239,906	
Sub-Total Certificates of Deposit:	7,440,000				7,411,776	
Total City of Irwindale Investments (Pooled Funds):	71,748,104				71,617,090	

DESCRIPTION OF SECURITY	PAR VALUE/ ORIGINAL COST	CURRENT YIELD TO MATURITY	PURCHASE DATE	MATURITY DATE	MARKET VALUE	INVESTMENT RATING
SUCCESSOR AGENCY INVESTMENTS						
LOCAL AGENCY INVESTMENT FUND (LAIF)	16,341,040	2.43%			16,341,040	
HOUSING AUTHORITY INVESTMENTS						
LOCAL AGENCY INVESTMENT FUND (LAIF)	4,087,562	2.43%			4,087,562	
GRAND TOTAL OF INVESTMENTS	92,176,706				92,045,692	

This investment portfolio is in conformity with the City of Inwindale's Investment Policy which was approved by City Council on June 12, 2019. The City Treasurer's cash management program and cash flow analysis indicates that sufficient liquidity is on hand to meet estimated future expenditures for a period of six months. The weighted average of maturity of the City's pooled investment portfolio is 0.76 years, and the weighted average yield of the City's pooled investments at cost is 1.951%. Market prices of securities are obtained directly through Bank of the West.

Approved by



Eva Carreon, Director of Finance/City Treasurer